



Building Bright Futures

Revised AGENDA

REGULAR BUSINESS MEETING
BOARD OF EDUCATION

7 p.m. April 14, 2005
Board Room

Jefferson County School District R-1
1829 Denver West Dr., Bldg. 27
Golden, Colorado

Our mission: To provide a quality education that prepares all children for a successful future.

EXECUTIVE SESSION: The Board will meet at 5 p.m. to seek the advice of legal counsel on specific legal matters.

STUDY/DIALOGUE SESSION: The Board will meet at 5:45 p.m. to discuss the 2005-06 Strategic Plan.

MUSIC: Hutchinson Elementary Harp Ensemble, Barb Lepke-Sims, director.

1. PRELIMINARY

- a. **CALL TO ORDER – 7:00 p.m. – Board Room**
- b. **WELCOME TO AUDIENCE**
- c. **PLEDGE OF ALLEGIANCE**
- d. **ROLL CALL**
- e. **APPROVE AGENDA**

ACTION

INFORMATION 2. **HONORS & RECOGNITION**

INFORMATION 3. **COUNTY STUDENT COUNCIL**

INFORMATION 4. **BOARD AND SUPERINTENDENT COMMENTS**

5. **PUBLIC AGENDA**

- a. **CORRESPONDENCE:** Public correspondence received by the Board is presented on page 6-8 of the background material, and is available for public viewing.

- b. **PUBLIC COMMENT:** At this time the Board listens to the community's issues of concern. Board members or staff will respond during this meeting or at a later time. We listen with respect and ask those who address the Board to do the same. In order to respect all persons addressing the Board, we request that the audience not applaud individual speakers and that issues, rather than personalities, be addressed. Any resident or staff member of the district who has signed up on the public comment roster may speak. There is a time limit per person.

If there are a number of speakers commenting on the same topic this evening, we ask that remarks be consolidated and new thoughts or concepts shared. It is not the number of people who address the Board that leads to better decision-making, rather the content of your presentation. So, we respectfully ask that you do not repeat the same message of an earlier speaker. If there are four or more people who wish to address the Board on the same side of the same topic, the Board will allow 10 minutes for that view to be heard. All those who sign up must accompany the speaker to the front of the Board room. We respectfully ask that you do not repeat the same message, but rather present varying concepts on the same theme. Thank you.

6. ENDS DEVELOPMENT AND MONITORING

INFORMATION

- a. **REPORT ON WEST VALLEY/ POMONA ARTICULATION AREAS, (ENDS 1, ALL CHILDREN ARE PREPARED FOR A SUCCESSFUL FUTURE), Page 9:** It is the Superintendent's recommendation that the Board receives an update on the work of the West Valley and Pomona articulation areas from Rick Myles, community superintendent, and the areas' principals, as shown in memorandum BA-05-041 in the background material.

7. DISCUSSION AGENDA

ACTION

- a. **MONITORING REPORT – INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION, (EL-14), Pages 14-19:** It is the Superintendent's recommendation that the Board approves the monitoring report on EL-14, Instructional Materials Selection and Adoption, as shown in memorandum BA-05-033 in the background material.

ACTION

- b. **BOARD POLICY REVISION FOR EL-6, FINANCIAL PLANNING/BUDGETING, Pages 22-24:** It is the Superintendent's recommendation that the Board approve revisions to Board executive limitation policy 6, Financial

Planning/Budgeting, as recommended in memorandum BA-04-021/2 in the background material.

ACTION 8. **DEVELOP NEXT AGENDA:** The Board will discuss the agenda for the April 21 regular meeting and April study/dialogue session topics.

9. **CONSENT AGENDA**

ACTION a. **MONITORING REPORT – EMERGENCY SUPERINTENDENT SUCCESSION, (EL-10), Pages 10-11:** It is the Superintendent's recommendation that the Board approves the monitoring report on EL-10, Emergency Superintendent Succession, as shown in memorandum BA-05-028 in the background material.

ACTION b. **BOARD POLICY REVISION FOR EL-10, EMERGENCY SUPERINTENDENT SUCCESSION, Pages 12-13:** It is the Superintendent's recommendation that the Board accepts for 30-day study Board executive limitation policy EL-10, Emergency Superintendent Succession, as recommended in memorandum BA-04-029 in the background material.

ACTION c. **BOARD POLICY REVISION FOR EL-14, INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION, Pages 20-21:** It is the Superintendent's recommendation that the Board accepts for 30-day study Board executive limitation policy EL-14, Instructional Materials Selection and Adoption, as recommended in memorandum BA-04-032 in the background material.

ACTION d. **EMPLOYMENT (EL-3, STAFF TREATMENT), Pages 25-27:** The Superintendent recommends that the Board of Education approves the employment of personnel, as presented in memorandum BA-05-002/4 in the background material.

ACTION e. **ADMINISTRATIVE APPOINTMENTS (EL-3, STAFF TREATMENT), Pages 28-30:** The Superintendent recommends that the Board of Education approves the administrative appointments, as presented in memorandum BA-05-003/4 in the background material.

ACTION f. **LICENSED TRANSFERS (EL-3, STAFF TREATMENT), Pages 31-32:** The Superintendent recommends that the Board of Education approves the licensed transfers of personnel, as presented in memorandum BA-05-004/3 in the background material.

FUTURE EVENTS:

Apr. 15	Elementary Art Show Ends, Red Rocks Community College
Apr. 17	1 st Annual Outdoor Lab Schools Walk/Run, Bear Creek Lake
Apr. 19	All-County Middle School / High School Jazz Concert, Green Mtn HS
Apr. 21	Board of Education Special Meeting: Legislative, Seminar Room
Apr. 21	Board of Education Study/Dialogue Session, Seminar Room
Apr. 21	Board of Education Regular Meeting, Board Room
Apr. 22	Middle School Art Show Opening Reception, Lakewood Cultural Ctr
Apr. 27	Values Awards Reception, Arvada Center
Apr. 28	Board of Education Study/Dialogue Session, Board Room
May 3	Retirement Banquet, Arvada Center
May 5	Board of Education Study/Dialogue Session, Seminar Room
May 5	Board of Education Regular Meeting, Board Room
May 6	Jeffco PTA Spring Banquet, Green Gables Country Club
May 12	Board of Education Study/Dialogue Session, Seminar Room
May 17	Miller Special Graduation, Miller Cafetorium
May 17	Strategic Planning Advisory Council, Board Room
May 19	Ralston Valley HS Graduation, CU Events Center
May 21	Golden HS Graduation, Brook's Field, CSMines
May 21	Long View HS Graduation, Long View HS
May 21	Conifer HS Graduation, Brook's Field, CSMines
May 21	Jefferson Academy Graduation, Green Center, CSMines
May 23	Jefferson HS Graduation, Boettcher Concert Hall
May 25	McLain Community HS/ACE Graduation, Lakewood Cultural Ctr.
May 25	Pomona HS Graduation, CU Events Ctr.
May 25	Collegiate Academy Graduation, Centennial Community Church
May 26	Green Mountain HS Graduation, Red Rocks Amp.
May 26	Arvada West HS Graduation, CU Events Ctr.
May 26	McLain Community HS/Achieve/JeffcoNet Graduation, Green Mtn. HS
May 26	Compass Montessori Secondary Graduation, American Mountaineering Ctr.
May 26	Arvada HS Graduation, CU Events Ctr.
May 27	Chatfield HS Graduation, Red Rock Amp.
May 27	Dakota Ridge HS Graduation, CU Events Ctr.
May 27	Wheat Ridge HS Graduation, CU Events Ctr.
May 27	Bear Creek HS Graduation, Red Rocks Amp.
May 28	Columbine HS Graduation, Coors Amp.
May 28	Evergreen HS Graduation, Red Rocks Amp.
May 28	Jeffco Open HS Graduation, Genesee Park
May 28	Lakewood HS Graduation, CU Events Ctr.
May 28	Standley Lake HS Graduation, CU Events Ctr.
May 31	Alameda HS Graduation, Boettcher Concert Hall

CORRESPONDENCE – April 14, 2005

c-05-265	Michael/Cynthia Drewek HB 1293
c-05-266	Olen Bogert HB 1293
c-05-267	Kay Blakeman HB 1293
c-05-268	Karen Percival HB 1293
c-05-269	Kris Geiger HB 1293
c-05-270	Kim Frodine Jefferson Academy Term Limits
c-05-271	Susie Lackey budget reductions
c-05-272	Tanya Ishikawa HB 1293
c-05-273	Dale Tanda HB 1293
c-05-274	Heidi Morgan HB 1293
c-05-275	Glen Golden Lakewood HS Renovation
c-05-276	J Brewer HB 1293
c-05-277	Ruth Baranowski HB 1293
c-05-278	Corinne Winters HB 1293
c-05-279	Geoffrey Bruce response
c-05-280	Mark Inglis response
c-05-281	Campbell Elementary Staff budget reduction
c-05-282	Michelle O'Laughlin HB 1293
c-05-283	Marianne Van Natta budget reductions
c-05-284*	Student budget reductions
c-05-285	Michael Morton response
c-05-286	Deborah Smiley response
c-05-287	Gail Henry response
c-05-288	Donna Plutschuck HS 1293
c-05-289	Carol Farina response
c-05-290	Brenda Doyle HB 1293

c-05-291	Karen Freundlich response
c-05-292	Steffen Mehnert HB 1293
c-05-293	Todd Burke budget reductions
c-05-294	LaDona Vincent HB 1293
c-05-295	Trishia Pollard HB 1293
c-05-296	Mark Joffe HB 1293
c-05-297	Gary Clextton response
c-05-298	Glen Alexander Response
c-05-299	Matthew Zolot HB 1293
c-05-300*	Student merit badge
c-05-301	John A. Martin budget reduction

Note: Letters addressed to the Board of Education that contain the name of a student or involve a personnel issue are not available to the public (unofficial). The Board does not respond to anonymous letters or letters that are copied to the Board but not addressed to the Board.

**BOARD OF EDUCATION
STUDY/DIALOGUE SESSION
AGENDA ITEM**

CONTROL NUMBER: BSD-05-009
BOARD MEETING: Thursday, April 14, 2005
TOPIC: 2005-2006 Draft Strategic Plan Review
PRESENTING STAFF: Cindy Stevenson

PURPOSE:

For the Board of Education to review the draft 2005-2006 Strategic Plan prior to approval.

BACKGROUND:

The Board approves the following school year's Strategic Plan at the regular Board meeting in June. The Board requested that it take the opportunity to review the draft Strategic Plan in study/dialogue session after receiving feedback on the draft plan from the Strategic Planning Advisory Committee, central administrators and principals.

SUBMITTED: Mary Kay Turner *MKT* **DATE:** March 29, 2005
APPROVED: Cynthia Stevenson *CMJ*

6.a.

BOARD OF EDUCATION AGENDA ITEM
Ends Development and Monitoring Agenda

CONTROL NUMBER: BA-05-041

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Report on West Valley and Pomona Articulation Areas
(Ends 1, *All children are prepared for a successful future.*)

INFORMATION

PERTINENT FACTS:

1. Board Ends policy 1 states that “all children are prepared for a successful future.”
2. In order to enhance student learning, principals in the West Valley and Pomona articulation area schools have been working on the following:
 - Unique aspects of schools in specific articulation areas
 - Articulation area initiatives
 - Student learning aligned with district programs
3. Rick Myles, community superintendent for the West Valley and Pomona areas, and principals from the Arvada West, Ralston Valley and Pomona articulation areas have planned fifteen minute presentations covering the schools in the Arvada West, Ralston Valley and Pomona articulation areas addressing the aspects of student learning they have been focusing on.

SUPERINTENDENT’S RECOMMENDATION:

That the members of the Board of Education receive an update on the work of the Arvada West, Ralston Valley and Pomona articulation areas from Rick Myles, community superintendent for the West Valley and Pomona areas, and the areas’ principals and discuss how this work supports Board Ends policies.

ORIGINATOR: Rick Myles



DATE: March 29, 2005

APPROVED: Cynthia Stevenson



9.a.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-028

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Policy Governance Monitoring Report – EL 10,
Emergency Superintendent Succession

ACTION

PERTINENT FACTS:

1. On June 15, 2000 the Board of Education adopted the policies of the current governance model.
2. An important component of Board governance is Board policy Governance Process (GP) 6, Annual Work Plan, #4., "Monitoring of Executive Limitations policies will be included on the agenda...(as) confirmation of receipt and review of monitoring reports."
3. The monitoring report for Executive Limitation (EL) 10, Emergency Superintendent Succession, is scheduled for annual review.
4. The EL-10 monitoring report is brought to the Board in the background material.

SUPERINTENDENT'S RECOMMENDATION:

That the Board approve the monitoring report on Board policy Executive Limitation (EL) 10, Emergency Superintendent Succession as shown in the background material.

ORIGINATOR: Helen Neal *HN*

DATE: March 29, 2005

APPROVED: Cynthia Stevenson *CS*

Policy Governance Monitoring Report

To: Board of Education
From: Cynthia Stevenson
Date: March 31, 2005
Re: **EL-10 Emergency Superintendent Succession**

I certify this information to be accurate as of the close of business, March 31, 2005.

In order to protect the Board in the event of sudden loss of superintendent services, the superintendent shall assure that no fewer than two (2) other executive staff members are familiar with Board and superintendent issues and processes and is capable of assuming superintendent responsibilities on an emergency basis, should the unexpected need arise.

The ~~associate superintendent of Effective Schools~~ CHIEF ACADEMIC OFFICER AND the chief operating officer ~~and the assistant superintendent of Human Resources~~ are all familiar with Board and superintendent issues and processes.

The ~~associate superintendent of Effective Schools~~ CHIEF ACADEMIC OFFICER AND the chief operating officer ~~and the assistant superintendent of Human Resources~~ attend Board workshops, executive sessions and special meetings on a regular basis to familiarize themselves with Board and superintendent issues.

The ~~associate superintendent of Effective Schools~~ CHIEF ACADEMIC OFFICER AND the chief operating officer ~~and the assistant superintendent of Human Resources~~ meet weekly as NEEDED WITH THE SUPERINTENDENT IN a group OF KEY LEADERSHIP STAFF (~~Supt's Group~~ SUPERINTENDENT'S COUNCIL), and individually as needed, with the superintendent to keep apprised of issues effecting the District.

The ~~associate superintendent of Effective Schools~~ CHIEF ACADEMIC OFFICER AND the chief operating officer ~~and the assistant superintendent of Human Resources~~ regularly attend community and District-wide meetings to familiarize themselves with Board and superintendent issues and to keep apprised of issues affecting the Jeffco school community. These meetings are often those listed on the weekly Dates to Remember list, Cabinet meetings, principal and manager meetings, central administrator meetings and level meetings, among others.

The Board is kept informed of any person assuming acting superintendent duties in the absence of the superintendent through voice mail notification.

The ~~associate superintendent of Effective Schools~~ CHIEF ACADEMIC OFFICER AND the chief operating officer ~~and the assistant superintendent of Human Resources~~ are all capable of assuming superintendent responsibilities on an emergency basis.

9.b.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-029

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Board Policy Revision – Executive Limitation policy (EL-10),
Emergency Superintendent Succession

ACTION

PERTINENT FACTS:

1. The Board of Education has requested to review executive limitation Board policies on a regular, scheduled basis with the corresponding monitoring report of that executive limitation policy. Board Governance Process policy, GP-6, Annual Work Plan, provides a schedule for regular review of monitoring reports and Board policies.
2. Board policy EL-10, Emergency Superintendent Succession, is brought forward to give the Board an opportunity to make any changes to the policy it deems necessary.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education accept for 30-day study Board executive limitation policy EL-10, Emergency Superintendent Succession.

ORIGINATOR: Helen Neal *HN*

DATE: March 29, 2005

APPROVED: Cynthia Stevenson *CS*

Policy Executive Limitations (EL-10)

EMERGENCY SUPERINTENDENT SUCCESSION

Adopted: June 15, 2000
Revised: May 30, 2002
Monitoring Method: Internal
Monitoring Frequency: Annual – April

In order to protect the Board in the event of sudden loss of superintendent services, the superintendent shall assure that no fewer than two (2) other executive staff members are familiar with Board and superintendent issues and processes and is capable of assuming superintendent responsibilities on an emergency basis, should the unexpected need arise.

Accordingly, the superintendent may not:

1. Fail to inform the board either in writing or voice mail communication when acting superintendent duties are assigned due to the absence or incapacitation of the superintendent.

Monitoring Report Indicators: List all documents received by Board of Education within reporting period; report on data collected, processes used, actions taken, analysis of data/situation, current and/or ongoing programs demonstrating movement toward the executive limitation.

7.a.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-033

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Policy Governance Monitoring Report – EL-14,
Instructional Materials Selection and Adoption

ACTION

PERTINENT FACTS:

1. An important component of the Policy Governance Model is GP 6, Annual Work Plan.
2. Executive Limitation 14, Instructional Materials Selection and Adoption, is due in April of the 2004-2005 school year.
3. Policy Governance Monitoring Report is included in the background material.

SUPERINTENDENT'S RECOMMENDATION:

That the members of the Board of Education approve the Monitoring Report on EL-14 as shown in the background material.

ORIGINATOR: Sherida Peterson



DATE: March 29, 2005

APPROVED: Cynthia Stevenson



Policy Governance Monitoring Report

To: Members of the Board of Education

From: Sherida Peterson

Date: ~~May 6, 2004~~ APRIL 14, 2005

Re: EL-14 – Instructional Materials Selection and Adoption

I certify this information to be accurate as of the close of business, ~~May 6, 2004~~ APRIL 14, 2005.

The superintendent shall not fail to recommend to the Board for approval the instructional materials and textbook programs to be used in the district.

Accordingly, the superintendent may not:

- 1. Fail to ensure appropriate input from the following groups as instructional materials are reviewed: teachers who will use the materials, administrators and other staff members who are involved in developing the educational program, parents, and community members.**

Instructional materials are reviewed in accordance with district policy IJ and regulation IJ-R. According to that regulation, instructional materials that provide major support for instructional programs and that are required for student use are approved by a committee. The committee is comprised of the following: classroom teachers, with content knowledge and who represent the appropriate educational levels; principals and or assistant principals; and citizens who represent community members and parents. The content area curriculum coordinator, an expert in the specific content area, chairs the committee. The committee must include equal numbers of citizen and staff representatives. The members of the committee provide input based on the following criteria:

- The alignment with applicable content standards, the district scope and sequence, and student performance expectations;
- Any available student performance data from use in pilot schools;
- Any available evaluations from teachers and/or students (as appropriate) who have used the materials;
- The quality of language, illustrations and photographs to ensure the materials are not discriminatory and are age appropriate; and
- Professional reviews from applicable journals and/or professional associations.

After the committee has completed its work, the print learning resources are placed in branches of the Jefferson County Library for review by the public. The following content areas conducted textbook reviews this year:

- English language arts reviewed and approved ~~eight~~ ELEVEN major learning resources, and will recommend that two texts be used as supplemental materials. ~~Additionally, four learning resources were approved as copyright updates~~ TEN AT THE HIGH SCHOOL LEVEL AND ONE AT THE ELEMENTARY LEVEL.
- Mathematics ~~did not have a need to complete a formal review process this year. Copyright updates were approved as necessary. Additionally, the review process was waived for an elementary series. This series was placed on the approved textbook list. The Board of Education was notified regarding this decision on February 26, 2004.~~ REVIEWED AND APPROVED 33 TEXTBOOKS (11 SERIES). SEVEN OF THE ACCEPTED BOOKS (1 SERIES) WERE AT THE ELEMENTARY LEVEL. TEN OF THE ACCEPTED BOOKS (3 SERIES) WERE AT THE MIDDLE SCHOOL LEVEL. SIXTEEN OF THE ACCEPTED BOOKS WERE AT THE HIGH SCHOOL LEVEL.
- World languages reviewed and approved one ~~textbook series~~ SPANISH TEXT, ONE LATIN TEXT AND TWO SPANISH READERS.
- Social studies reviewed and approved ~~two~~ THREE elementary textbooks, TWO MIDDLE SCHOOL RESOURCES and ~~eight~~ ELEVEN secondary textbooks. ~~Additionally, 23 textbooks were approved as copyright updates. TWO ELEMENTARY RESOURCES WERE NOT RECOMMENDED FOR APPROVAL.~~
- SCIENCE REVIEWED AND APPROVED TEN SECONDARY TEXTBOOK SERIES. ADDITIONALLY THIRTEEN TEXTBOOKS WERE APPROVED AS COPYRIGHT UPDATES.
- MUSIC REVIEWED AND APPROVED THREE BOOKS.
- CAREER DEVELOPMENT REVIEWED SIX FAMILY AND CONSUMER SCIENCE TEXTBOOKS AND APPROVED FIVE.

The remaining content areas did not receive requests and will conduct the textbook review process when requests are made.

For the ~~2003-2004~~ 2004-2005 year, the textbooks ~~were~~ WILL BE on review from March ~~26, 2004~~ 25, 2005 – April ~~19, 2004~~ 10, 2005 at Standley Lake, Belmar and Evergreen libraries.

Non-print learning resources are placed with available equipment in appropriate public locations, such as libraries. Comment forms are available at all displays. The chairperson of the committee reviews the comment forms and determines if the committee needs to reconvene to reconsider citizen concerns. The listed criteria for review, the membership of the committee, and the display of resources in the public libraries result in appropriate input from teachers, administrators, parents, and community members.

2. Fail to recommend textbooks and instructional materials that advance the achievement of the Board's Ends.

Ends Policies 2 and 3 are based on student achievement on the Board adopted content standards in English language arts, mathematics, science, social studies, world languages, career development, visual arts, physical education, and music. Ends Policy 4 and 5 are aligned with the content standards in civics, economics, history, geography, and career development. Because materials must be adopted that are aligned with content standards, all materials adopted in the last five years support those Ends Policies.

3. Fail to consider the needs of all learners when recommending textbooks and instructional materials.

Serving all learners is a core belief of our school district as reflected in the district mission: "To provide a quality education that prepares all students for a successful future." Consequently, the need to serve all students underlies all instructional work. In materials selection, that belief is reflected in the work of the selection committee as they consider student performance data, the reviews of professional organizations and journals, and the evaluations of teachers and schools that have used the materials. In addition, many current published materials include components that go beyond print materials such as electronic resources, media, hands-on materials, and simulations that meet the needs of visual, kinesthetic, and auditory learners. In addition, committees recommend materials at a variety of instructional levels.

Another component of materials adoption includes ensuring that materials are non-discriminatory and present a balanced view of ethnic differences as well as gender balance. Library materials are adopted in accordance with district policy IJL which states that:

- Resources shall be appropriate for the range of emotional development, ability level, learning styles, and social development of the students.
- Library resources shall provide a diversity of appeal and points of view.

In addition, library materials include both print and non-print materials.

All of the above expectations and procedures are aligned with the Board limitation of considering the needs of all learners.

4. Fail to include multiethnic materials that depict a pluralistic society.

Materials, curriculum, assessments, and textbooks have been reviewed by teachers, parents, and community members according to district policy IJ, which requires non-

discriminatory materials. In addition, all district staff members have been trained through the Educational Equity Office in Culturally Responsive Teaching Model. That training increases sensitivity to the diversity in our society and to the presentation of diversity in educational materials. ~~Instructional Services~~ DEPARTMENT FOR LEARNING AND EDUCATIONAL ACHIEVEMENT will stress the importance of presenting the multicultural nature of American society in materials approval.

In addition, district policy KEC provides for a challenge process to review materials that may be discriminatory. The process was instituted once over the past four years to target materials that were considered inappropriate in their presentation of ethnic minorities. This process resulted in the removal of materials from schools and working with the publishing company to improve the materials. To this date, no challenges occurred in the ~~2003-2004~~ 2004-2005 school year.

5. Fail to provide for a procedure for the scheduled re-evaluation of materials or textbooks or upon formal request by a parent of a student using the materials or textbook.

According to district policy IJ, learning resources that are outdated and no longer aligned with the district content standards, scope and sequence, and performance expectations will be removed from the list of approved materials by the content area curriculum coordinators. Reasons for the removal will be kept on file in the learning resources technician's office. A school can continue using the resource until the school replaces the resource with new materials.

When materials are not approved, a principal may request that the materials be reviewed again after three years.

This district policy, KEC and KEC-R, has guided our work with challenged library and curricula materials for many years and has provided excellent guidelines for those challenges.

6. Fail to provide a process through which supplementary and/or alternative materials are approved for use.

District policy IJK and district regulation IJK-R provide guidance for the use of Supplementary Materials Selection and Adoption. This policy directs staff to district policy IMB when materials could be considered controversial. In 1998, the development of policy IMB and regulation IMB-R provided clear guidelines and expectations for staff members regarding the teaching about controversial issues and the use of controversial materials.

District policy IJM and district regulation IJM-R provide for the use of Alternative Textbooks and Materials Selection and Approval. The schools using alternative textbooks follow this process, which provides support for those schools through the ~~Area~~

~~Administrator~~ COMMUNITY SUPERINTENDENTS and through ~~Instructional Services~~
THE DEPARTMENT FOR LEARNING AND EDUCATIONAL ACHIEVEMENT.

7. Fail to develop and implement appropriate policies governing access to and utilization of electronically distributed information and tools.

The development of policies to govern electronically distributed information and tools is an evolving process that matches the evolution of technology. This past year, all schools completed initial implementation of Virtual Education, providing schools with tools to access student assessment information and other instructional data and resources. The district Union Catalogue is active and serves to facilitate resource use district wide and with libraries across the state. THE DEPARTMENT FOR LEARNING AND EDUCATIONAL ACHIEVEMENT, ~~Instructional Services~~, using federal grant funds, WILL continue to provide all schools with electronic subscription services to support curriculum and information literacy. Many schools purchase additional subscription services OF E LIBRARY AND GALE RESOURCES from local budgets ~~Student skill sets in technology and information literacy are under development and will be implemented in the 2004-2005 school year.~~ STUDENT TECHNOLOGY AND INFORMATION LITERACY PROFICIENCIES HAVE BEEN DEVELOPED AND SHARED WITH SCHOOLS. SCHOOLS ARE DEVELOPING PLANS TO MEET THE TECHNOLOGICALLY LITERATE COMPONENT OF NCLB LEGISLATION. Library Information Specialists have been trained in the use of these types of resources and will continue to receive additional training. Library Information Specialists work with individual school staffs on effective implementation of these tools and information literacy skills. THE DEPARTMENT FOR LEARNING AND EDUCATIONAL ACHIEVEMENT ~~Instructional Services~~ continues to embed technology use and resources within new and existing curriculum. The district continues to work with schools on best practice of implementing these resources in classrooms to address student achievement. All schools use web filtering tools and instructional best practice to comply with federal and state regulations.

The policies that govern the access and use of electronically distributed information and tools would include those policies and regulations that govern materials selection and adoption, IJ, IJ-R, IJK, IJK-R, IJL, IJM, and IJM-R in addition to district policies GBEE, JS, IA and regulation EGAD-R.

8. Fail to have in place a process to properly dispose of instructional materials that are no longer in use by the district.

Instructional materials are disposed of in compliance with district regulation IJ-R. The district has contracted with the Follett Company to discard instructional materials.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-032

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Board Policy Revision – Executive Limitation policy (EL-14),
Instructional Materials Selection and Adoption

ACTION

PERTINENT FACTS:

1. The Board of Education has requested to review executive limitation Board policies on a regular, scheduled basis with the corresponding monitoring report of that executive limitation policy. Board Governance Process policy, GP-6, Annual Work Plan, provides a schedule for regular review of monitoring reports and Board policies.
2. Board policy EL-14, Instructional Materials Selection and Adoption, is brought forward to give the Board an opportunity to make any changes to the policy it deems necessary.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education accept for 30-day study Board executive limitation policy EL-14, Instructional Materials Selection and Adoption.

ORIGINATOR: Helen Neal *HN*

DATE: March 29, 2005

APPROVED: Cynthia Stevenson *CS*

Policy Executive Limitations (EL-14)

INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION

Adopted: June 15, 2000
Revised: May 30, 2002
Monitoring Method: Internal
Monitoring Frequency: Annual – April

The superintendent shall not fail to recommend to the Board for approval the instructional materials and textbook programs to be used in the district.

Accordingly, the superintendent may not:

1. Fail to ensure appropriate input from the following groups as instructional materials are reviewed: teachers who will use the materials, administrators and other staff members who are involved in developing the educational program, parents and community members.
2. Fail to recommend textbooks and instructional materials that advance the achievement of the Board's Ends.
3. Fail to consider the needs of all learners when recommending textbooks and instructional materials.
4. Fail to include multiethnic materials that depict a pluralistic society.
5. Fail to provide for a procedure for the scheduled re-evaluation of materials or textbooks or upon formal request by a parent of a student using the materials or textbook.
6. Fail to provide a process through which supplementary and/or alternative materials are approved for use.
7. Fail to develop and implement appropriate policies governing access to and utilization of electronically distributed information and tools.
8. Fail to have in place a process to properly dispose of instructional materials that are no longer in use by the district.

Monitoring report indicators:

List all documents received by Board of Education within reporting period; report on data collected, processes used, actions taken, analysis of data/situation, current and/or ongoing programs demonstrating movement toward the executive limitation.

7.b.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-021/2

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Board Policy Revision – Executive Limitation policy (EL-6),
Financial Planning / Budgeting

ACTION

PERTINENT FACTS:

3. The Board of Education has requested to review executive limitation Board policies on a regular, scheduled basis with the corresponding monitoring report of that executive limitation policy. Board Governance Process policy, GP-6, Annual Work Plan, provides a schedule for regular review of monitoring reports and Board policies.
4. On March 3, Board policy EL-6, Financial Planning / Budgeting, was brought forward with the monitoring report to give the Board an opportunity to make any changes to the policy it deemed necessary.
5. At the March 31 study session, the Board of Education discussed possible revisions to Board policy EL-6, Financial Planning / Budgeting.
6. The policy is brought forward for Board of Education action.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves revisions to Board executive limitation policy EL-6, Financial Planning / Budgeting.

ORIGINATOR: Helen Neal *HN*

DATE: March 29, 2005

APPROVED: Cynthia Stevenson *CS*

Policy Executive Limitations (EL-6)

FINANCIAL PLANNING / BUDGETING

Adopted: June 15, 2000
Revised: ~~September 25, 2003~~

APRIL 14, 2005
Monitoring Method: Internal
Monitoring Frequency: Annual – March

Financial planning for any fiscal year shall not deviate materially from the Board's Ends policies, risk fiscal jeopardy or fail to be derived from a multi-year plan.

Accordingly, the superintendent may not present to the Board a recommended budget which:

1. Is not in a summary format understandable by a lay person.
2. Fails to itemize district expenditures by fund and by student (per capita).
3. Fails to adequately describe expenditures.
4. Fails to show the amount budgeted and the amount estimated to be expended for the current fiscal year and the amount budgeted for the ensuing fiscal year.
5. Fails to comply with applicable spending limitations in the state constitution.
6. Fails to consider the recommendations made by each school-level accountability committee, via the Strategic Planning Advisory Council relative to priorities for expenditures of district funds.
7. Fails to disclose budget planning assumptions, including material changes in line item presentations.
8. Plans for the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period unless otherwise approved by the Board in a multi-year plan.
9. Reduces, without approval of the Board, the current cash reserves at any time to less than the minimum amount required by law for emergency reserves.
10. Fails to provide adequate and reasonable budget support for Board development and other governance priorities, including the costs of fiscal audit, Board and committee meetings, Board memberships and district legal fees (see Cost of Governance policy in Governance Process).
11. Fails to take into consideration fiscal soundness in future years or ignores the building of organizational capabilities sufficient to achieve ends in future years.
12. Fails to reflect anticipated changes in employee compensation including inflationary adjustments, step increases, performance increases and benefits.
13. Fails to comply with state and federal law.
14. ~~Fails to maintain a four percent unallocated general fund balance reserve by June 30, 2008.~~ FAILS TO PROVIDE PROJECTIONS, COMMUNICATION AND UNDERSTANDING OF RESERVE BALANCES ON A GENERALLY ACCEPTED ACCOUNTING PRINCIPLE (GAAP) AND BUDGETARY BASIS
15. ~~Fail to give Board of Education members the complete budget in a timely manner.~~ FAILS TO MAINTAIN A FOUR PERCENT UNALLOCATED GENERAL FUND BALANCE RESERVE ON A BUDGETARY BASIS ON JUNE 30, 2008.
16. FAILS TO PROVIDE OPPORTUNITY FOR BOARD OF EDUCATION UNDERSTANDING,

**DIRECTION AND DECISION REGARDING ANY SPEND DOWN OF GENERAL FUND
BALANCE ON A GENERALLY ACCEPTED ACCOUNTING PRINCIPLE (GAAP) BASIS.**

Monitoring Report Indicators:

List all documents received by Board of Education within reporting period; report on data collected, processes used, actions taken, check alignment of District policies and procedures with Board policy and expectations and actions, analysis of data/situation, current and/or ongoing programs demonstrating movement toward the executive limitation.

LEGAL REFS.:

C.R.S. 22-7-205 and 207 (school level accountability committee recommendations)

C.R.S. 22-44-101 through 116 (School District Budget Law of 1964)

C.R.S. 29-1-103 (3) (budget to reflect lease-purchase payment obligations)

Colo. Const. Art. X, Section 20 (Taxpayer's Bill of Rights, or TABOR)

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-002/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Employment (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Two (2) licensed positions have been offered.
3. Two (2) changes have been made to previously approved licensed employees.
4. Thirty-nine (39) classified positions have been offered.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the employment of personnel as outlined above and in the background of the agenda.

ORIGINATOR:

Susan Gill *SG*

Lorie B. Gillis *LBG*

APPROVED:

Cynthia Stevenson *CS*

DATE: March 29, 2005

2. Licensed Employees

Temporary One Licensed Teacher

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Annual Salary</u>
Westlye,Jane	Teacher, PC/EH	Jefferson Senior	03/01/2005	\$28,618.00

Temporary Two Licensed Teacher

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Annual Salary</u>
Kompanowski,Kevin	Teacher, Secondary	Arvada West Senior	01/19/2005	\$13,805.00

3. Licensed Position Corrections

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Correction Made</u>
Henningson,Kimberly	Teacher, Secondary	Green Mountain Senior	Salary correction to \$28,961.0
Schmitz,Rebecca	Teacher, Special Ed.	Miller Special	Contract change N-2 to T-1

4. Classified Employees

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Hourly Salary</u>
Coulter,Samantha	Para-Educator	Weber Elementary	03/01/2005	\$9.93
Cowan,Jane	Food Service Worker	Food & Nutrition Services	02/07/2005	\$9.16
Davis,Debra	Secretary	Information Technology	03/07/2005	\$18.67
Fagan,Lawrence	Equip. Repair Driver	Printing	02/16/2005	\$15.10
Flaherty,Margret	Custodian	Custodial Services	03/03/2005	\$10.96
Ford,Shannon	Custodian	Custodial Services	02/23/2005	\$10.96
Hake,Ernest	Equip. Repair Driver	Printing	02/16/2005	\$15.10
Hauger,Jessica	Technician	Compensation & Records	03/07/2005	\$14.07
Holsinger,Caryn	Para-Educator	Lighthouse Program	03/10/2005	\$13.01
Ikwuakor,Chinedum	Para-Educator	Moore Middle	02/14/2005	\$9.93
Jakubiak,Ian	Part-Time Custodian	Custodial Services	03/04/2005	\$10.96
Lewis,Sandra	Custodian	Custodial Services	03/08/2005	\$10.96
Limon-Quinones,N.	Secretary	Russell Elementary	03/14/2005	\$14.02
Lucero,Aaron	Part-Time Custodian	Custodial Services	03/02/2005	\$10.96
Maloney,Lori	Para-Educator	Arvada Middle	02/24/2005	\$11.45
Martinez,Daniel	Electrician	Facilities Maintenance	02/16/2005	\$20.24
Mashburn,Deborah	Secretary	Employee Assist. Program	03/07/2005	\$15.10
Miller,Chad	Equip. Repair Driver	Printing	02/16/2005	\$14.54
Morgenthaler,Dorene	Billing Specialist	Network/Data Admin. Svcs.	03/21/2005	\$13.53
Myers,Deborah	Food Service Worker	Windy Peak Outdoor Lab	03/01/2005	\$9.16
Nelson,Elizabeth	Tutor, Instructional	Multicultural Student Svcs.	02/09/2005	\$14.56
Nokes,Paul	Food Service Worker	Food & Nutrition Services	02/28/2005	\$9.16
Pandey,Sarah	Technician	Network/Data Admin. Svcs.	02/25/2005	\$18.67
Pierce,Steve	Plumber	Facilities Services	02/14/2005	\$20.24
Ramos,Leta	Food Service Worker	Food & Nutrition Services	02/25/2005	\$9.16
Remmer,James	Custodian	Custodial Services	03/08/2005	\$10.96
Rich,Jessica	Para-Educator	Drake Middle	02/07/2005	\$10.96
Russell Jr.,Jackson	Part-Time Custodian	Custodial Services	02/04/2005	\$10.96
Schmiedbauer,Brian	Custodian	Custodial Services	03/08/2005	\$10.96

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Hourly Salary</u>
Selman,Brenda	Bus Driver	Central Transportation	01/31/2005	\$13.01
Stephens,Amy	Food Service Worker	Food & Nutrition Services	02/07/2005	\$9.16
Stevens,Patti	Trainer	Jeffco Transition Services	02/23/2005	\$15.65
Suazo,Carlos	Custodian	Custodial Services	03/03/2005	\$10.96
Swearingen,Heidi	Para-Educator	Creighton Middle	03/11/2005	\$10.70
Tanko,Marie	Part-Time Custodian	Custodial Services	02/15/2005	\$10.96
Waltz,Terry	Custodian	Custodial Services	02/16/2005	\$10.96
Waskey,Rosalie	Para-Educator	Belmar Elementary	02/07/2005	\$11.84
Wise,Ashley	Para-Educator	Dunstan Middle	02/28/2005	\$10.31
Zufall,James	Custodian	Custodial Services	02/15/2005	\$10.96

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-003/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Administrative Appointments (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Three (3) school based administrative positions have been offered.
3. Four (4) central based administrative/professional technical positions have been offered.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the administrative appointments as outlined above and in the background of the agenda.

ORIGINATOR: Susan Gill *SG*

DATE: March 29, 2005

Lorie B. Gillis *LBG*

APPROVED: Cynthia Stevenson *CS*

	<u>Effective Date</u>	<u>Reason Available</u>
SCHOOL BASED ADMINISTRATORS		
A. Elementary School Principal Chavez-Fairbanks, Joan M. – Molholm (full-time permanent)	07/22/2005	Retirement
B. Option School Principal Gard, Deborah M. – McLain Community (full-time permanent)	07/15/2005	Retirement
C. Outdoor Lab School Principal Stevens, Sandra L. – Mount Evans (full-time permanent)	07/22/2005	Retirement
CENTRAL BASED ADMINISTRATORS		
A. Director, Multicultural Student Services Conway, Lisa	07/01/2005	New
B. Community Superintendent Kastberg, Peggy	07/06/2005	Retirement
C. Analyst, Senior System Kiser, Robert A.	03/14/2005	New
D. Analyst, Senior System Mitra, Sudeshna	04/04/2005	Resignation

Background Information

CHAVEZ-FAIRBANKS, JOAN M.: 2000, M.A., University of Colorado, Denver, Colorado. 1988, B.A., University of California, Santa Barbara, California. 1994-present, Jefferson County Public Schools, Golden, Colorado, Principal.

CONWAY, LISA: 1994, M.A., Coe College, Cedar Rapids, Iowa. 1982, B.A., Coe College, Cedar Rapids, Iowa. 1987-present, Jefferson County Public Schools, Golden, Colorado, Assistant Director, Multicultural Student Services.

GARD, DEBORAH M.: 1994, M.A., University of Phoenix, Denver, Colorado. 1980, B.A., Regis College, Denver, Colorado. 1989-present, Jefferson County Public Schools, Golden, Colorado, Principal.

KASTBERG, PEGGY: 1994, M.A., Governors State University, Chicago, Illinois. 1986, B.A., Governors State University, Chicago, Illinois. 1995-present, Summit School District, Frisco, Colorado, Assistant Superintendent.

KISER, ROBERT A.: 1989, B.S., University of Southern Mississippi, Hattiesburg, Mississippi. 2004-present, Genentech Biotech Company, San Francisco, California, Consultant.

MITRA, SUDESHNA: 2003, M.S., University of Colorado, Boulder, Colorado. 1991, M.S., University of Calcutta, India. 1989, B.S., Presidency College, Calcutta, India. 1999-present, J. D. Edwards/PeopleSoft, Staff Developer.

STEVENS, SANDRA L.: 2005, M.A., University of Colorado, Denver, Colorado. 1990, B.S., University of Northern Arizona, Flagstaff, Arizona. 1995-present, Jefferson County Public Schools, Golden, Colorado, Program Coordinator.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-004/3

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Licensed Transfers (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Nineteen (19) licensed staff members have been recommended for a transfer.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the licensed transfer of personnel as outlined above and in the background of the agenda.

ORIGINATOR: Susan Gill  **DATE:** March 29, 2005
Lorie B. Gillis 

APPROVED: Cynthia Stevenson 

2. Recommended for Transfer

<u>Name</u>	<u>To</u>	<u>From</u>	<u>Effective Date</u>
Auston,Brooke	Stevens Elementary	South Lakewood Elem.	08/17/2005
Barton,Linda	Lawrence Elementary	Sierra Elementary	08/17/2005
Campbell,Joann	South Lakewood Elementary	Prospect Valley Elem.	08/17/2005
Crovelli,Nancy	Westgate Elementary/ Library Media Specialist	Westgate Elementary/ Teacher	08/12/2005
Federico,Julie	Summit Ridge Middle/ Counselor	Summit Ridge Middle/ Teacher	09/01/2005
Fuller,Barbara	Green Mountain Elem.	Wheat Ridge Middle	08/17/2005
Gallagher,Michael	Evergreen Senior/ Teacher	Evergreen Senior/ Instructional Coach	08/17/2005
Hendrix,Devon	Green Gables Elementary	Powderhorn Elementary	08/17/2005
Hudd,Elizabeth	Evergreen Senior/ Instructional Coach	Evergreen Senior/ Teacher	08/17/2005
Jacob,Kirk	Moore Middle	Green Mountain Senior	08/17/2005
Kenner,Paul	Kendrick Lakes Elem.	Allendale Elementary	08/17/2005
Langeberg,Tammy	Semper Elementary	Zerger Elementary	08/12/2005
May,Shannon	Mandalay Middle	DLEA	08/17/2005
Mead,Martha	Sierra Elementary	Weber Elementary	08/17/2005
Pietrafeso,Lori	Lawrence Elementary	Sierra Elementary	08/17/2005
Slagel,Theresa	West Jefferson Elementary	Kendrick Lakes Elem.	08/12/2005
Tank-Williams,Julie	Hutchinson Elementary	Kendrick Lakes Elem.	08/17/2005
Wingert,Laurie	Glennon Heights Elementary	Shelton Elementary	08/17/2005
Zurlinden,Patricia	West Jefferson Elementary	Bergen Valley Elem.	08/17/2005

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-005/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Requests for Leave With Pay (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Four (4) licensed staff members have been placed on leave with pay for administrative reasons:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Firsching, Ty	Teacher	Pomona Senior	February 17, 2005
Hermanson, Joan	Teacher	Allendale Elementary	March 4, 2005
Lambert, Mitchell	Teacher	Substitute Office	March 23, 2005
Mackey, Stephani	Teacher	Lakewood Senior	March 14, 2005

3. Three (3) classified staff members have been placed on leave with pay for administrative reasons:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Gonzales, Lawrence	Warehouse Worker	Food & Nutrition Svcs.	March 16, 2005
Rivera, Michael	Campus Supervisor	Jefferson Senior	February 14, 2005
Shneyder, Elina	Para-Educator I	Miller Special	March 9, 2005

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the requests for leave with pay as outlined above.

ORIGINATOR: Susan Gill *SG*

DATE: March 29, 2005

Lorie B. Gillis *LBG*

APPROVED: Cynthia Stevenson *CS*

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-006/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Requests for Leave Without Pay (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Twenty-three (23) licensed employees have requested leave without pay.
3. Eight (8) classified employees have requested leave without pay.
4. Four (4) previously approved leaves have been amended.
5. One (1) previously approved leave has been rescinded.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the requests involving leave without pay for personnel as outlined above and in the background of the agenda.

ORIGINATOR: Susan Gill *SG*

DATE: March 29, 2005

Lorie B. Gillis *LBG*

APPROVED: Cynthia Stevenson *CS*

2. Licensed Employees

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates of Leave</u>	<u>Reason</u>
Allen, Marybeth	Teacher	Campbell Elementary	03/28/05-05/06/05	Maternity
Edge, Crystal	Teacher	Foster Elementary	03/11/05-04/29/05	Medical
Flowers, Margaret	Teacher	North Arvada Middle	03/28/05-04/08/05	Maternity
Green, Jill	Speech/Lang. Spec.	Miller Special	03/10/05-06/03/05	Maternity
Hale, Carla	Teacher	Allendale Elementary	01/11/05-03/10/05	Medical
Heinke, Andrea	Staff Facilitator	Molholm Elementary	12/06/04-06/03/05	Maternity
Holcombe, Katherine	Content Specialist	DLEA	08/13/04-06/03/05	Maternity
Klinefelter, Melissa	Teacher	Patterson Elementary	03/11/05-06/03/05	Maternity
Kregar, Sandra	Lib. Media Spec.	Bear Creek Senior	03/04/05-06/08/05	Medical
Long, Laura	Teacher	Wheat Ridge Senior	03/02/05-12/21/06	Maternity
McJunkin, Tara	Lib. Media Spec.	Wheat Ridge Middle	03/28/05-04/06/05	Maternity
McQuaid, Kerstin	Teacher	Fairmount Elementary	02/02/05-12/22/05	Maternity
Monzel, Kristen	Teacher	D'Evelyn Senior	03/28/05-12/22/05	Maternity
Onorati, Jolene	Teacher	Columbine Senior	02/22/05-03/07/05	Maternity
Padilla, Shirley	Speech/Lang. Spec.	Semper Elementary	01/04/05-01/31/05	Maternity
Rendon, Kristie	Speech/Lang. Spec.	Stony Creek Elementary	03/28/05-06/03/05	Maternity
Simon, Amy	Speech/Lang. Spec.	Deane Elementary	03/14/05-06/03/05	Maternity
Spencer, Dawn	Teacher	Stein Elementary	03/10/05-03/17/05	Maternity
Thomasson, Katherine	Teacher	Alameda Senior	02/24/05-03/11/05	Medical
Thornton, Karen	Teacher	Columbine Hills Elem.	02/01/05-04/15/05	Medical
Weibler, Marcie	Teacher	Governor's Ranch Elem.	01/04/05-02/10/05	Medical
Weibler, Marcie	Teacher	Governor's Ranch Elem.	03/28/05-06/03/05	Maternity
Wengrovius, Kimberly	Teacher	Deane Elementary	02/04/05-06/03/05	Maternity

3. Classified Employees

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates of Leave</u>	<u>Reason</u>
Campbell, Terry	Utility Worker	Food Services	03/14/05-03/18/05	Medical
Davis, Jamie	Para-Educator	Miller Special	03/09/05-03/11/05	Worker's Comp.
Dorado, Patricia	Bus Driver	Central Transportation	03/11/05	Worker's Comp.
Martinez, JoAnn	F.S. Manager	Zerger Elementary	03/01/05-06/02/05	Medical
Sanchez, Joanna	Bus Driver Asst.	Central Transportation	10/21/04-11/10/04	Medical
Sanchez, Joanna	Bus Driver Asst.	Central Transportation	12/16/04-06/02/05	Medical
Stickney, JoAnna	F.S. Worker	Food Services	01/05/05-02/17/05	Medical
Woolley, Donna	Bus Driver Asst.	South Transportation	12/01/04-12/07/04	Medical

4. Amended Leaves

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Revision Dates</u>
Brown, Michela	Bus Driver Asst.	Central Transportation	12/10/04-01/20/05
Canuel, Matthew	Para-Educator	Lighthouse Program	12/15/04-03/17/05
Perkins, Heather	Teacher	Parr Elementary	02/04/05-06/03/05
Thomas, Ann	Teacher	Evergreen Senior	01/04/05-02/17/05

5. Rescinded Leave

<u>Name</u>	<u>Position</u>	<u>Location</u>
Von Kaenel, Brenda	Lib. Media Spec.	Pleasant View Elementary

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-007/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Leave Returnees (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. Six (6) licensed employees have returned from unpaid leave.
3. Eleven (11) classified employees have returned from unpaid leave.
4. Three (3) employees have returned from paid administrative leave.
5. Two (2) employees have returned from military leave.
6. Compliance with Board policy and negotiated agreements has been achieved with these recommended leave returnees.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approve the return from leave for personnel as outlined above and in the background of the agenda.

ORIGINATOR: Susan Gill 

DATE: March 29, 2005

Lorie B. Gillis 

APPROVED: Cynthia Stevenson 

2. Licensed Employees

<u>Name</u>	<u>Position</u>	<u>Return To</u>	<u>Effective Date</u>
Brown, Nicole	Psychologist	D'Evelyn Senior	02/22/05
Davidson, Sandra	Teacher	West Jefferson Middle	02/22/05
Hale, Carla	Teacher	Allendale Elementary	03/11/05
Newton, Erin	Teacher	Conifer Senior	02/22/05
Padilla, Shirley	Speech/Lang. Specialist	Semper Elementary	02/01/05
Thomas, Ann	Teacher	Evergreen Senior	02/22/05

3. Classified Employees

<u>Name</u>	<u>Position</u>	<u>Return To</u>	<u>Effective Date</u>
Brown, Michela	Bus Driver Asst.	Central Transportation	01/18/05
Davis, Jamie	Para-Educator	Miller Special	03/14/05
Hernandez, Samuel	Custodian	Standley Lake Senior	01/05/05
Mulvaney, Jill	Secretary	Ralston Valley Senior	03/07/05
Palomo, Oralia	Custodian	Lumberg Elementary	02/22/05
Penny, Holly	Buyer II	Purchasing	03/01/05
Randolph-Armstrong, D.	Bus Driver	South Transportation	01/18/05
Ruste, Alicia	Utility Worker	Food Services	02/15/05
Shneyder, Elina	Para-Educator	Miller Special	01/26/05
Strunk, Jerrold	Custodian	Evergreen Middle	02/14/05
Thompson, Michele	Bus Driver	Central Transportation	02/08/05

4. Return From Administrative Leave

<u>Name</u>	<u>Position</u>	<u>Return To</u>	<u>Effective Date</u>
Anderson, Gary	Teacher	Arvada West Senior	03/03/05
Firsching, Ty	Teacher	Pomona Senior	02/23/05
Hermanson, Joan	Teacher	Allendale Elementary	03/10/05

5. Return From Military Leave

<u>Name</u>	<u>Position</u>	<u>Return To</u>	<u>Effective Date</u>
LaRoche, Robert	Bus Driver	West Transportation	03/14/05
Phillips, John	Teacher	Mitchell Elementary	02/07/05

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-008/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Resignations/Terminations (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. One (1) administrator resignation has been received.
3. Five (5) licensed resignations have been received.
4. Fifteen (15) classified resignations have been received.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the resignations/terminations of personnel as outlined above and in the background of the agenda.

ORIGINATOR: Susan Gill *SG*

DATE: March 29, 2005

Lorie B. Gillis *LBG*

APPROVED: Cynthia Stevenson *CS*

2. Administrator Resignation

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Woodward,Marian	Adm. Enterprise Resource	Production Services	01/15/2005	Personal

3. Licensed Resignations

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Aldrich,Sylvia	Psychologist	Ken Caryl Middle	02/01/2005	Disability Retirement
Ferguson,Jennifer	Teacher, Secondary	Pomona Senior	03/03/2005	Personal
Thomasson,K.	Teacher, Secondary	Alameda Senior	02/24/2005	Personal
Wells,John	Teacher, Secondary	Bear Creek Senior	01/01/2005	Disability Retirement
Winborne,Cortney	Teacher, Secondary	Carmody Middle	03/02/2005	Moving

4. Classified Resignations

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Alvarado Jr.,Isaac	Campus Supervisor	Ralston Valley Senior	02/08/2005	Personal
Breen,Diana	Para-Educator	Eiber Elementary	03/11/2005	Personal
Damasiewicz,Anna	Custodian	Custodial Services	03/02/2005	Personal
Forsyth,Cherilyn	Area Trainer	Jeffco Transition Svcs.	02/28/2005	Disability Retirement
Gordon,Jean	Para-Educator	Lawrence Elementary	03/11/2005	Other Position
Green,Kimberly	Prep. Manager	Food & Nutrition Svcs.	03/08/2005	Personal
Keller,Julie	Tutor, Instructional	Carmody Middle	03/02/2005	Other Position
Maritt,Gloria	Bus Driver	Transportation	01/01/2005	Personal
McCombs,Leslie	Para-Educator	Edgewater Elementary	03/02/2005	Personal
Reininger,Marcia	Technician	Classified Employment	01/10/2005	Disability Retirement
Sherlock,Diane	Custodian	Custodial Services	03/01/2005	Personal
Shotwell,Craig	Technician	Custodial Services	03/24/2005	Personal
Spitler,Michael	Custodian	Custodial Services	03/02/2005	Personal
Trezise,Suzanne	Technician	Teacher Recruit./Empl.	02/28/2005	Retirement
Winkler,Patricia	Custodian	Custodial Services	02/14/2005	Personal

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-010/4

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Military Leaves (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. One (1) licensed employee has requested a leave for military reasons:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates</u>
Phillips, John	Teacher	Mitchell Elementary	02/04/2005 – 02/07/2005

3. One (1) classified employee has requested a leave for military reasons:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates</u>
LaRoche, Robert	Bus Driver	West Transportation	02/24/2005 – 03/14/2005

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the military leave for personnel as outlined above.

ORIGINATOR: Susan Gill *SG* DATE: March 29, 2005

Lorie B. Gillis *LBG*

APPROVED: Cynthia Stevenson *CS*

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-011/4
BOARD MEETING OF: Thursday, April 14, 2005
SUBJECT: Expulsion of Students –
EL 16 Treatment of Students

INFORMATION

PERTINENT FACTS:

1. The Board of Education per policy BSL 3, Delegation to the Superintendent, has authorized the Superintendent to expel students for cause in accordance with policy JKDA/JKEA.
2. In accordance with Policy EL 16, Treatment of Students, the following has occurred:
 - A hearing has been held to receive testimony on the expulsion of a student at Green Mountain Elementary School, Bell Middle School, Carmody Middle School, Alameda Senior High School, Columbine Senior High School, Green Mountain Senior High School and Pomona Senior High School.
 - A Release and Waiver regarding the expulsion of a student has been signed by the parents of a student at Elk Creek Elementary School, Lasley Elementary School, Weber Elementary School, Creighton Middle School, Everitt Middle School, Mandalay Middle School, Moore Middle School (2), North Arvada Middle School, Oberon Middle School (2), Arvada Senior High School, Bear Creek Senior High School (5), Chatfield Senior High School, Columbine Senior High School (2), Dakota Ridge Senior High School and Lakewood Senior High School (3).
 - Notifications of the Decision to Expel have been forwarded to the parents of a student at Green Mountain Elementary School, Carmody Middle School, Oberon Middle School, Columbine Senior High School, Conifer Senior High School, Evergreen Senior High School (2), Pomona Senior High School (2), Ralston Valley Senior High School and Jefferson Academy High School.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education receives a detailed summary of expulsion documents prior to the meeting from the Superintendent.

ORIGINATOR: John Peery 

DATE: March 29, 2005

APPROVED: Cynthia Stevenson 

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-05-089

BOARD MEETING OF: Thursday, April 14, 2005

SUBJECT: Supplemental Funds – AWARD (EL-7)

ACTION

PERTINENT FACTS:



In accordance with Policy EL-7, the Administration will bring grants to the Board for approval when:

- A. Large amounts of funds are coming to the District (i.e., Title I, VI, etc.)
- B. Obligations are long term (i.e., funding for multiple years, or the District is asked to continue the program after funding ends), or
- C. Grants are for a dollar amount over \$10,000.

- 1) This grant falls under Items A and C.
- 2) The Board is hereby notified that Stevens Elementary received \$54,460 from the Colorado Trust's Bullying Prevention Initiative Grant Program. This program aligns with Strategic Plan Objective 7, which ensures all students and staff have safe, respectful, and orderly school environments that will increase student achievement.
- 3) Stevens plans to use the funds to train staff and implement "I Can Problem Solve" (ICPS), a best practices program which involves using pre-problem solving skills that help children to develop sensitivity toward and awareness of others. Children are taught to recognize the importance of being sensitive, listening, and paying attention.
- 4) The program will be measured by a decrease in student pink sheets and teacher understanding of bully-prevention strategies.
- 5) There will be no obligation to the District to continue the project after funding ends.
- 6) Marie Norby-Loud, Principal, will serve as the Project Manager.

SUPERINTENDENT'S RECOMMENDATION:

That the Board approves the award of \$54,460 to Stevens Elementary from the Colorado Trust's Bullying Prevention Initiative.

ORIGINATORS: Cindy Hernandez  DATE: March 28, 2005
Sherida Peterson 
APPROVED: Cynthia Stevenson 