



*Building Bright Futures*

## OFFICIAL MINUTES

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SPECIAL MEETING  
BOARD OF EDUCATION

December 15, 2005  
Seminar Room

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

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**CALL TO ORDER:** The Board of Education was called to order by Jane Barnes, President, Board of Education, at 5:13 p.m. in the Seminar Room of the Educational Services Center, 1829 Denver West Drive, Golden, Colorado, Thursday, December 15, 2005. Roll call indicated that the Board was present in its entirety – Jane Barnes, President; Vince Chowdhury, First Vice President; Sue Marinelli, Second Vice President; Scott Benefield, Secretary; and, Hereford Percy, Treasurer. Cynthia Stevenson, Superintendent, represented the administration. The Board held a break at 6:30 p.m. to 6:42 p.m.

**MOTION #1 (Certification of Mill Levies for Collection):** Upon motion by Mr. Benefield, seconded by Mr. Percy, it was unanimous to adopt the certification resolution with the final certification available on December 15, 2005. (Attachment A)

Aye: Ms. Barnes, Mr. Benefield, Mr. Chowdhury, Ms. Marinelli, Mr. Percy

**STUDY/DIALOGUE SESSION:** The Board held its study session at 5:12 p.m.

**PURPOSE:** For the Board of Education to review and discuss the Comprehensive Annual Financial Report (CAFR).

**DISCUSSION:** The Board of Education began with questions on the CAFR, including our financial accountability with lawsuits brought against charter schools, grant funds, GAAP funding, and Colorado Department of Education reporting procedures. Auditors with Clifton Gunderson and the chief financial officer reviewed the district's response to the management letter. Members of the Financial Oversight Committee commented to the Board regarding this clean audit report.

**OUTCOME:** The Board will receive minutes from the Technology Steering Committee meetings. The Superintendent will consult with legal counsel regarding the district's liability on lawsuits against charter schools.

**STUDY/DIALOGUE SESSION:** The Board received an update on the Budgeting for Results (BFR) budget development process.

**PURPOSE:** For the Board to continue its discussion and review of the Budgeting for Results process for the 2006-07 budget.

**DISCUSSION:** The Superintendent distributed material shared earlier with the Board members via email and principals and managers on December 6 on the BFR proposal development process (steps 1 through 4). A draft Proposal for Results document, which a member of the BFR leadership team outlined for the Board was discussed. The document described how budget proposals will be accepted by the Board of Education.

**OUTCOME:** The Board reviewed the Proposal for Results document and suggested revisions to the Superintendent. The manager of Administrative Services will review the Board work calendar to determine future dates for Board work on the budget development process.

**STUDY/DIALOGUE SESSION:** The Board reviewed its governance process policies 4, 5, 7, 8.

**PURPOSE:** For the Board of Education to review its Board governance process (GP) policies under annual review: GP-4, Board Job Description; GP-5, President's Role; GP-7, Board Member Code of Conduct; GP-8, Board Member Covenants.

**DISCUSSION:** The Board reviewed its policies and discussed Board work within this policy framework for the benefit of new board members.

**OUTCOME:** The Board found no revisions to be necessary for GP policies 4, 5, 7, 8.

**ADJOURNMENT:** There being no further business to come before the Board, the special meeting was adjourned at 8:30 p.m.

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Helen Neal, Recording Secretary

Approved and entered in the proceedings of the District on January 12, 2006.

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Secretary of the Board of Education

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President of the Board of Education