

**Strategic Planning & Advisory Committee
Meeting Minutes
September 8, 2011**

Present: Cheryl Atencio, Heather Beck, Steve Bell, Bill Bottoms, Laura Boggs, Michelle Brown, Dan Cohan, Nancy Crego, Anne DiCola, Todd Engels, David Epp, Jill Fellman, John Ford, John Foster, Lorie Gillis, Curtis Gilmore, Tony Giurado, Corinne Gray, Scott Grotheer, Chyrl Hofsetz, Lynn Huizing, Robin Johnson, Peg Kastberg, Teresa Klava, Tracy Kraft-Tharp, Keri Lee, Jonna Levine, Annette McMahon, Paula Noonan, Vicki Ray, Lynn Rhodes, Cindy Stevenson, Tammy Story, Allen Taggart, Dave Thomas, Katie Tiernan

Item	Discussion/Decision
Welcome & Introductions	<ul style="list-style-type: none"> ▪ Michelle Brown welcomed members, highlighted the evening's agenda and began introductions of SPAC members returning and new.
SPAC Role & Responsibilities	<ul style="list-style-type: none"> ▪ Dr. Stevenson reviewed the legal and strategic responsibilities of this committee as outlined in her presentation linked here and in the SPAC 2011/2012 handbook guide. ▪ In its advisory role to the Board of Education and district leadership, during 2010/2011 SPAC provided recommendations and advice on important issues such as the <i>Call to Action</i>, Unified Improvement Plan, Facilities Master Plan, budget reductions, fee increases, and furlough days, future mill/bond election, strategic compensation, and other horizon issues effecting student achievement in Jeffco. ▪ SPAC member feedback on important issues facing the district is critical as we work together to provide all of our children with a quality education that prepares them for a successful future.
Citizens' Budget Academy	<ul style="list-style-type: none"> ▪ Lorie Gillis, chief financial officer, presented information (presentation linked here) on the new Citizens' Budget Academy, the initial step in the 2012-2014 budget development process. ▪ Approximately \$70 million in reductions is anticipated to be needed in order to provide a balanced budget to the Board of Education for the next two years. ▪ Several SPAC members are involved in the CBA every Tuesday evening in September and through mid-October, 5:00-7:00 p.m. CBA presentations are linked here and continue to be added as the program continues.
Charter School Review Committee-Report Out	<ul style="list-style-type: none"> ▪ Lynn Huizing, SPAC member, reported on her committee work in reviewing the one charter school application received by the district this fall. ▪ Two SPAC members join other citizens and staff on the Charter School Review Committee to provide the legally required feedback to the Board of Education on charter school applications. Lynn and Steve Otto represented SPAC in this work. ▪ The Charter School Review Committee meets each fall when a charter application is submitted for approval to the Board of Education.
SPAC Thursday, October 13, 2011 5:30-7:30 p.m. Board Room	<p>Agenda</p> <ul style="list-style-type: none"> ▪ Results of Prior Year's <i>Call to Action</i> ▪ District Performance Framework (DPF) ▪ Unified Improvement Plan (UIP) ▪ Advice for Preparation of the UIP

Respectfully submitted by Helen Neal
Board of Education/Superintendent's Office
hneal@jeffco.k12.co.us