

**Strategic Planning & Advisory Committee**  
**Meeting Minutes**  
**October 13, 2011**

**Present:** Cheryl Atencio, Heather Beck, Steve Bell, Bill Bottoms, Laura Boggs, Michelle Brown, Dan Cohan, Mike Collins, Tom Darnell, Anne DiCola, Todd Engels, David Epp, Eric Everding, Jill Fellman, John Foster, Lorie Gillis, Tony Giurado, Corinne Gray, Irene Griego, Scott Grotheer, Robin Johnson, Peg Kastberg, Tracy Kraft-Tharp, Jonna Levine, Nancy McCanless, Annette McMahon, Paula Noonan, Michelle Patterson, Greg Poulos, Vicki Ray, Lynn Rhodes, Al, Rodriguez, Lynn Setzer, Monica Smith, Cindy Stevenson, Tammy Story, Allen Taggart, Scott Tarbox

Item	Discussion/Decision
<b>Welcome &amp; Introductions</b>	<ul style="list-style-type: none"> <li>▪ Michelle Brown welcomed members, highlighted the evening's agenda and began introductions of SPAC members.</li> </ul>
<b>Results of Prior Year's Call to Action / Overview of District Achievements</b>	<ul style="list-style-type: none"> <li>▪ Dr. Stevenson reviewed the district's past year's achievements in meeting the goals of the <i>Call to Action</i> (<a href="#">outlined in her presentation linked here</a>).</li> <li>▪ The superintendent addressed misinformation regarding Jeffco's lack of gains in student performance as evidenced by CSAP scores and comparisons to metro area districts.</li> </ul>
<b>District Performance Framework</b>	<ul style="list-style-type: none"> <li>▪ Dr. Stevenson continued her presentation (<a href="#">beginning on page 37</a>) showing the connection of student performance with the development of the District Performance Framework required by the Colorado Department of Education. Jeffco is accredited on the CDE's District Performance Framework with performance showing improvement compared to the prior year's student performance.</li> <li>▪ Using the initial draft of the District Performance Framework and the Chart of Progress on the <i>Call to Action</i>, table groups identified challenges remaining and successes achieved. This feedback was captured (<a href="#">here</a>) to assist leadership in further refining of the DPF before it's submittal in December to the CDE.</li> </ul>
<b>Unified Improvement Plan</b>	<ul style="list-style-type: none"> <li>▪ Dr. Heather Beck, chief academic officer, described how the Unified Improvement Plan process (<a href="#">presentation here</a>) is a living document completed by staff to focus on the root cause (what adult actions explain student performance that we see in schools) and how to implement changes to increase student achievement.</li> </ul>
<b>Proceeding Through the UIP Process</b>	<ul style="list-style-type: none"> <li>▪ At their tables, SPAC members reviewed three improvement strategies on writing.</li> <li>▪ Cabinet members assisted SPAC members' understanding of the connection of the improvement strategy to improve district data, what else needed to be considered with the action step, and what role (action step in the UIP or independent of the UIP) the community plays in helping district staff meet the goal.</li> </ul>
<b>Advice for the UIP</b>	<ul style="list-style-type: none"> <li>▪ Advice was collected for district leadership (<a href="#">here</a>) as the Unified Improvement Plan is prepared and finalized.</li> </ul>
<b>SPAC</b> <b>Thursday, November 10, 2011</b> <b>5:30-7:00 p.m.</b> <b>Board Room</b>	<b>Agenda</b> <ul style="list-style-type: none"> <li>▪ Introduction of Board Members and SPAC Member</li> <li>▪ Review and Advice on the <i>Call to Action</i></li> <li>▪ Panel Discussion: Board Responds to Key Questions</li> </ul>

Respectfully submitted by Helen Neal  
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