

Jeffco's 21st Century Virtual Academy Parent Portal Account Request Form

Parent Portal, a component of Jeffco's student information system Infinite Campus, is a wonderful online tool you can use to keep track of your student's schedule, grades, and attendance. It is updated as soon as information is entered by your student's teachers.

Your Parent Portal password will remain the same as long as you have students in Jeffco Public Schools. The account is linked to the parent, therefore it does not change. You will be able to see all of your children regardless of which Jeffco school they attend.

If you forget your Parent Portal password, or if you get locked out of your account, call Jeffco's 21st Century Virtual Academy at 303-982-6770.

This request form is for new Parent Portal accounts at **Jeffco's 21st Century Virtual Academy** only. If your student does not attend Jeffco's 21st Century Virtual Academy, please contact the administrative office of your student's school for information on how to create a new Parent Portal account.

Complete the section below to have a new Parent Portal account created. If you already have a Parent Portal account for a student in a different Jeffco school you will not need to have a new account created. Rather, the student enrolling in Jeffco's 21st Century Virtual Academy will be added to your existing account once the enrollment process has been completed.

Parent Name: _____

Student Name(s): _____

Parent Email Address: _____

Phone Number: _____

Once you have completed this form, send it back to Jeffco's 21st Century Virtual Academy by one of the ways listed below.

- **Email:** Attach the completed document to an email and send it to learnonline@jeffco.k12.co.us. Put "Parent Portal account request" in the subject line.
- **Fax:** 303-982-6774
- **Mail:**
Jefferson County Public Schools
Attn: Jeffco's 21st Century Virtual Academy
1829 Denver West Drive #27
Golden, Colorado 80401

**You will receive an email notification with your activation key (GUID #)
and instructions on how to access Parent Portal**