



Building Bright Futures

Revised AGENDA

REGULAR BUSINESS MEETING
BOARD OF EDUCATION

6 p.m. March 1, 2007
Board Room

Jefferson County School District R-1
1829 Denver West Dr., Bldg. 27
Golden, Colorado

Our mission: To provide a quality education that prepares all children for a successful future.

MUSIC: Miller School Hand Bell Choir, director Leslie Iiams

1. **PRELIMINARY**

- a. **CALL TO ORDER – 6:00 p.m. – Board Room**
- b. **WELCOME TO AUDIENCE**
- c. **PLEDGE OF ALLEGIANCE**
- d. **ROLL CALL**

ACTION

- e. **APPROVE AGENDA**

INFORMATION

2. **HONORS & RECOGNITION**

INFORMATION

3. **SCHOOL REPORT: Green Mountain High School BIONIC team**

INFORMATION

4. **BOARD AND SUPERINTENDENT COMMENTS**

5. **PUBLIC AGENDA**

- a. **CORRESPONDENCE:** Public correspondence received by the Board is presented on page 5 of the background material, and is available for public viewing.
- b. **PUBLIC COMMENT:** At this time the Board listens to the community's issues of concern. Board members or staff will respond during this meeting or at a later time. We listen with respect and ask those who address the Board to do the same. In order to respect all persons addressing the Board, we request that

the audience not applaud individual speakers and that issues, rather than personalities, be addressed. Any resident or staff member of the district who has signed up on the public comment roster may speak. There is a time limit per person.

If there are a number of speakers commenting on the same topic this evening, we ask that remarks be consolidated and new thoughts or concepts shared. It is not the number of people who address the Board that leads to better decision-making, rather the content of your presentation. So, we respectfully ask that you do not repeat the same message of an earlier speaker. If there are four or more people who wish to address the Board on the same side of the same topic, the Board will allow 10 minutes for that view to be heard. All those who sign up must accompany the speaker to the front of the Board room. We respectfully ask that you do not repeat the same message, but rather present varying concepts on the same theme. Thank you.

6. CONSENT AGENDA

- ACTION a. **MONITORING REPORT – FINANCIAL PLANNING/BUDGETING (EL-6), Pages 6-10:** It is the Superintendent's recommendation that the Board of Education approves the monitoring report on EL-6, Financial Planning/Budgeting, as shown in memorandum BA-07-020 in the background material.
- ACTION b. **BOARD POLICY FOR STUDY EL-6, FINANCIAL PLANNING/BUDGETING, Pages 11-13:** It is the Superintendent's recommendation that the Board of Education accepts for study executive limitation policy EL-6, Financial Planning/Budgeting, as recommended in memorandum BA-07-021 in the background material.
- ACTION c. **BOARD POLICY REVISION FOR EL-11, ACCOMPLISHMENT REPORTING TO THE PUBLIC, Pages 14-15:** It is the Superintendent's recommendation that the Board of Education approves no revision to executive limitation policy EL-11, Accomplishment Reporting to the Public, as recommended in memorandum BA-07-031/2 in the background material.
- ACTION d. **EMPLOYMENT (EL-3, STAFF TREATMENT), Pages 16-17:** The Superintendent recommends that the Board of Education approves the employment of personnel, as presented in memorandum BA-06-002/3 in the background material.

- ACTION
- e. **RESIGNATIONS/TERMINATIONS (EL-3, STAFF TREATMENT), Pages 18-19:** It is the Superintendent's recommendation that the Board of Education approves the resignations, terminations and reinstatements of personnel, as outlined in memorandum BA-06-008/3 in the background material.
- INFORMATION
- f. **SUPPLEMENTAL FUNDS – SOCIAL STUDIES – CENTER FOR CIVIC EDUCATION (EL-7, FINANCIAL ADMINISTRATION), Page 20:** It is the Superintendent's recommendation that the Board of Education is informed of the \$34,000 continuation of this multi-year grant project to the Social Studies department from the Center for Civic Education, as identified in memorandum BA-07-078 in the background material.
- INFORMATION
- g. **SUPPLEMENTAL FUNDS – COMPASS MONTESSORI GOLDEN – COLORADO DEPARTMENT OF LOCAL AFFAIRS (EL-7, FINANCIAL ADMINISTRATION), Page 21:** It is the Superintendent's recommendation that the Board of Education is informed of the \$54,637.50 awarded to Compass Montessori - Golden from the Colorado Department of Local Affairs, as identified in memorandum BA-07-081 in the background material.
- ACTION
- h. **AWARD OF CONTRACT: ENCORE (EL-13, INSTRUCTIONAL PROGRAM; EL-8, ASSET PROTECTION), Page 22:** It is the Superintendent's recommendation that the Board of Education authorizes administrative staff to negotiate and enter into a contract with Spectrum K-12, provider of Encore software, for a period of one year with the option to renew for four additional one-year terms for a contract amount not to exceed \$727,000 for the 2007-2008 school year with anticipated cost for hardware to support this system of \$111,400, as identified in memorandum BA-07-080 in the background material.
- ACTION
- i. **APPROVAL OF MINUTES:** The minutes of the meetings of February 20, 2007 are presented for approval.
- ACTION
- j. **RESOLUTION – ADOPTING TRADE NAMES (EL-8, ASSET PROTECTION), Pages 25-26:** It is the Superintendent's recommendation that the Board of Education adopts the resolution identifying alternative names of the district to be used when necessary by district staff, as identified in memorandum BA-07-087 in the background material.

7. **ENDS DEVELOPMENT AND MONITORING AGENDA**

ACTION a. **BUDGETING FOR RESULTS MEASURABLE RESULTS UPDATE (ENDS 1, ALL CHILDREN ARE PREPARED FOR A SUCCESSFUL FUTURE), Page 23:** It is the Superintendent's recommendation that the Board of Education discusses the results to-date of the 2006-2007 funded proposals, as shown in memorandum BA-07-085 in the background material.

ACTION 8. **DISCUSSION AGENDA**

ACTION a. **MADISON HIGH SCHOOL RESOLUTION DEADLINES (EL-19, CHARTER SCHOOLS APPLICATION AND MONITORING), Page 24:** It is the Superintendent's recommendation that the Board of Education decides whether or not to amend the June 1, 2006 resolution as requested by Madison High School, as shown in memorandum BA-07-082 in the background material.

ACTION 9. **DEVELOP NEXT AGENDA:** The Board will discuss the agenda for the March 15 regular meeting and March study session topics.

10. **ADJOURNMENT**

FUTURE EVENTS:

March 2	Board of Education Study/Dialogue Session, Board Room
March 2-30	Elementary Art Show, Red Rocks Community College
March 13	Board of Education Special Meeting: Legislative Issues, Seminar Room
March 13	Strategic Planning Advisory Council, Board Room
March 15	Board of Education Regular Business Meeting, Board Room
March 16	Board of Education Study/Dialogue Session, Board Room
March 17	Budget Forums, Pomona High School, Arvada Public Library, Belmar Public Library, Dakota Ridge High School, Conifer High School
March 20	Board of Education Special Meeting: Legislative Issues, Seminar Room
March 26-30	Spring Break
April 2	Board of Education Special Meeting, State Capitol HCR 0111
April 5	Board of Education Regular Business Meeting, Board Room
April 9-May 4	Middle Level Art Show, Lakewood Cultural Arts Center
April 10	Board of Education Special Meeting: Legislative Issues, Seminar Room
April 10	Strategic Planning Advisory Council, Board Room
April 13-15	Outdoor Lab 50 th Anniversary Gala Celebrations
April 14-May 14	High School Art Show, Arvada Center

CORRESPONDENCE – March 1, 2007

c-07-022*	Senator Mike Kopp personnel
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Note: Letters addressed to the Board of Education that contain the name of a student or involve a personnel issue are not available to the public (unofficial). The Board does not respond to anonymous letters or letters that are copied to the Board but not addressed to the Board.

6.a.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-020

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Policy Governance Monitoring Report:

EL-6 Financial Planning/Budgeting

ACTION

PERTINENT FACTS:

1. An important component of the policy governance model is Board Governance Process policy (GP) 6, the Annual Work Plan.
2. The monitoring report on EL-6, Financial Planning/Budgeting, is scheduled annually in March of each year.
3. Policy Governance Monitoring Report EL-6 is included in background material.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education accepts the monitoring report on Board Policy EL-6, Financial Planning/Budgeting.

ORIGINATORS:

Lorie Gillis



DATE: February 21, 2007

APPROVED:

Cynthia Stevenson



Policy Governance Monitoring Report

February 16, 2007

To: Board of Education
From: Lorie Gillis
Re: **EL-6 Financial Planning/Budgeting**

*I certify this information to be accurate as of the close of business February 16, 2007. **BOARD EXECUTIVE LIMITATION POLICY 6 WAS REVISED AT ITS LAST MONITORING IN APRIL 2005.***

Financial planning for any fiscal year shall not deviate materially from the Board's *Ends* policies, risk fiscal jeopardy or fail to be derived from a multi-year plan. Accordingly, the Superintendent may not present to the Board a recommended budget which:

1. Is not in a summary format understandable by a layperson.

The Executive Summary of the budget document, provided each year prior to adoption of the budget by the Board of Education, is in summary format listing a multi-year plan. In addition, a document entitled *Budget Talk* was issued to accompany the Executive Summary. *Budget Talk* is a brief overview of the budget documents. The complete detailed budget document will be produced and distributed after budget adoption in June ~~2006~~ 2007. THE 2006/2007 BUDGET DOCUMENT WAS AWARDED THE GOVERNMENT FINANCE OFFICERS ASSOCIATION DISTINGUISHED BUDGET PRESENTATION AWARD WHICH RECOGNIZES THE BUDGET FOR MEETING THE HIGHEST STANDARDS AS A POLICY DOCUMENT, AS AN OPERATIONS GUIDE, AS A FINANCIAL PLAN AND AS A COMMUNICATIONS DEVICE.

2. Fails to itemize district expenditures by fund and by student (per capita.)

Both the complete and the Executive Summary versions of the Budget document show expenditures by fund AND BY STUDENT. The complete budget document contains pages for each school which allows current enrollment as well as the *Total Discretionary Allocation*. It also includes itemized expenditures by school. The complete detailed budget document will be issued by October of each fiscal year.

3. Fails to adequately describe expenditures.

The proposed budget in development for ~~2006-2007~~ 2007-2008 will provide a full explanation of each fund and projected expenditures. *Monthly Budget Status reports* provide a summary of the district's spending relative to the approved budget and *Quarterly Financial Reports* provide a quarterly review and comparative schedules of revenues, expenditures and changes in fund balance. The *Quarterly Financial Reports* also describe the status of expenditures for and offer more clarifying information and projected status of all funds, particularly those which have shown past over expenditures. In a fund that may show

expenditures over the projected estimates, a complete description of the expenditure will be provided.

4. Fails to show the amount budgeted and the amount estimated to be expended for the current fiscal year and the amount budgeted for the ensuing fiscal year.

In addition to the detailed Budget document, each quarter the publication and presentation of the *Quarterly Financial Reports* to the Board have shown the amount budgeted and the expenditures to date. MONTHLY BUDGET ACTUAL REPORTS GO TO BOTH THE FINANCIAL OVERSIGHT COMMITTEE AND TO THE BOARD OF EDUCATION PROVIDING SUMMARY INFORMATION OF YEAR TO DATE REVENUES AND EXPENDITURES.

5. Fails to comply with applicable spending limitations in the state constitution.

District staff consistently monitors spending limitations imposed by the state constitution or amendments to the constitution, including the Taxpayers' Bill of Rights (TABOR) amendment. The Comprehensive Annual Financial Report and the management letter provided by the external auditors, Clifton Gunderson LLP examine and verify compliance with the State constitution.

6. Fails to consider the recommendations made by each school-level accountability committee, via the Strategic Planning Advisory Council relative to priorities for expenditures of district funds.

The budget development process includes presentation of the proposed budget to the Strategic Planning Advisory Council (SPAC) prior to its adoption by the Board. SPAC is comprised of representatives from each school articulation area accountability committee and other community members. School Accountability Committees were also given opportunities to participate and advise during the budget development process. Community recommendations are summarized and carried forward.

7. Fails to disclose budget planning assumptions, including material changes in line item presentations.

Budget planning assumptions are shared with the Board of Education along with budget timelines. As each year of budget development begins, budget assumptions are a key component of the planning. As changes to the assumptions are learned, they are shared with the Board.

8. Plans for the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period unless otherwise approved by the Board in a multi-year plan.

The Budget Development Process includes current year as well as five year projections. The Board is given projections to support strategic decision making and to ensure all parties are aware of future impacts of spending decisions. Revenue and expenditure assumptions are fully disclosed to provide opportunities for the Board of Education to question, challenge and understand the basis for projections. Quarterly reporting facilitates the monitoring and management of budget decisions.

9. Reduces, without approval of the Board, the current cash reserves at any time to less than the minimum amount required by law for emergency reserves.

The Quarterly Financial Reports and accompanying charts show the status of current cash reserves. The cash reserve status is monitored closely by the Chief Financial Officer.

10. Fails to provide adequate and reasonable budget support for Board development and other governance priorities, including the costs of fiscal audit, Board and committee meetings, Board memberships and district legal fees.

The budget supports the costs projected for Board development and governance priorities, the annual independent external audit, Board and committee meetings and conferences, memberships and district legal fees. The budget for the Board of Education is monitored closely by the Board and Superintendent.

11. Fails to take into consideration fiscal soundness in future years or ignores the building of organizational capabilities sufficient to achieve ends in future years.

District staff incorporated this executive limitation when designing the long-term budget development process. More detailed reports, especially for all funds which may be accumulating a deficit will be provided in each monthly and quarterly report to the Board of Education. Formation of the Financial Oversight Committee in December of 1999 provides a team of business experts who review district processes and make recommendations to the Board of Education. The Committee meets 10 to 12 times each year and quarterly reports its findings to the Board.

12. Fails to reflect anticipated changes in employee compensation including inflationary adjustments, step increases, performance increases and benefits.

The budget development process includes the consideration of negotiation with employee associations to ensure inflationary adjustments; step increases, performance increases and benefits are included in future budget projections and planning.

13. Fails to comply with state and federal law.

The annual audit by Clifton Gunderson the external auditing firm, ensures and verifies that the District is in compliance with all state and federal laws. The Governmental Accounting Standards Board and the Comprehensive Annual Financial Report monitor compliance with all applicable statutes.

14. Fails to provide projections, communication and understanding of reserve balances on a generally accepted accounting principle (GAAP) and budgetary basis.

District Policy DAB, *Fiscal Management – Fund Balance* was revised on ~~September 16, 2004~~ JUNE 15, 2006 TO INCLUDE ALL FUNDS AND REVIEWS THE NET ASSETS AND CASH BORROWING OF THE FUNDS. THIS POLICY IS INTENDED TO ENSURE THE FINANCIAL HEALTH OF THE DISTRICT. THE REVISED POLICY INCLUDES OUTLINING THE REQUIREMENTS FOR EACH FUND'S NET ASSETS, CASH BORROWING AND FUND BALANCE. THE POLICY ALSO ~~to~~ reflectS the expanded goal by the Board to achieve a 4 percent reserve. The policy states that this will be required “ . . . by the end of the 2007-2008 fiscal year. This amount will be in excess of the emergency reserve required by Article X. Section 20 of the Colorado constitution

(Taxpayer's Bill of Rights – TABOR).” With the November 2004 passage of the mill levy override, property tax revenues received in the spring will increase fund balance to meet goals set in Policy DAB. Bond rating agencies have re-enforced the importance of increasing service levels and moving toward a positive GAAP Fund Balance. Staff will continue to communicate with the Board regarding reserve levels.

15. Fails to maintain a four percent unallocated General Fund balance reserve on a budgetary basis on June 30, 2008.

As a result of the November 2004 Mill Levy Override, the District had a 63% unallocated General Fund balance on June 30, 2005. The 5 year projections included in the ~~2005/2006~~ 2006/2007 budget plan for a General Fund balance reserve in excess of 4% at June 30, 2008.

16. Fails to provide opportunity for Board of Education understanding, direction and decision regarding any spend down of General Fund balance on a Generally Accepted Accounting Principal (GAAP) basis.

On ~~February 23, 2006~~ SEPTEMBER 8, 2006 AND ON JANUARY 19, 2007, budget assumptions for the ~~2006/2007~~ 2007/2008 budget development process including projected revenues, expenditures and fund balance were provided to the Board of Education during a Study Session. The five year projections utilized in the budget development process and included in the final budget, provide detailed information on reserve levels. The District has a plan for the spenddown of reserves that has been consistently communicated to the community. When the Mill Levy was passed in 2004, the District planned to stretch the dollars into the future. Year end reserves increased significantly in ~~2004/2005~~ 2005/2006 AND WILL INCREASE AGAIN IN 2006/2007 ~~and again in 2005/2006 reserves will increase~~. Over the next 3-4 years, the District will strategically spend down reserves as part of the budget balancing. The strategic spend down helps reduce the level of reductions required to balance the budget. Detailed information on reserves is presented and discussed extensively with the Board of Education.

All of these activities highlighted herein were in compliance with EL-6.

Note:

Staff will continue to monitor district expenditures and revenues to more accurately keep district administration and the Board of Education apprised of the district's financial condition in times of declining enrollment and the impact of charter and alternative schools and will make future recommendations regarding these trends as necessary.

6.b.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-021

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Board Policy Revision – Executive Limitation policy (EL-6),
Financial Planning/Budgeting


ACTION

PERTINENT FACTS:

1. The Board of Education has requested to review executive limitation Board policies on a regular, scheduled basis with the corresponding monitoring report of that executive limitation policy. Board Governance Process policy, GP-6, Annual Work Plan, provides a schedule for regular review of monitoring reports and Board policies.
2. Board policy EL-6, Financial Planning/Budgeting, is brought forward to give the Board an opportunity to make any changes to the policy it deems necessary.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education accepts for study Board executive limitation policy EL-6, Financial Planning/Budgeting.

ORIGINATOR: Helen Neal 

DATE: February 20, 2007

APPROVED: Cynthia Stevenson 

Policy Executive Limitations (EL-6)

FINANCIAL PLANNING / BUDGETING

Adopted: June 15, 2000
Revised: April 14, 2005
Monitoring Method: Internal
Monitoring Frequency: Annual – March

Financial planning for any fiscal year shall not deviate materially from the Board's Ends policies, risk fiscal jeopardy or fail to be derived from a multi-year plan.

Accordingly, the superintendent may not present to the Board a recommended budget which:

1. Is not in a summary format understandable by a lay person.
2. Fails to itemize district expenditures by fund and by student (per capita).
3. Fails to adequately describe expenditures.
4. Fails to show the amount budgeted and the amount estimated to be expended for the current fiscal year and the amount budgeted for the ensuing fiscal year.
5. Fails to comply with applicable spending limitations in the state constitution.
6. Fails to consider the recommendations made by each school-level accountability committee, via the Strategic Planning Advisory Council relative to priorities for expenditures of district funds.
7. Fails to disclose budget planning assumptions, including material changes in line item presentations.
8. Plans for the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period unless otherwise approved by the Board in a multi-year plan.
9. Reduces, without approval of the Board, the current cash reserves at any time to less than the minimum amount required by law for emergency reserves.
10. Fails to provide adequate and reasonable budget support for Board development and other governance priorities, including the costs of fiscal audit, Board and committee meetings, Board memberships and district legal fees (see Cost of Governance policy in Governance Process).
11. Fails to take into consideration fiscal soundness in future years or ignores the building of organizational capabilities sufficient to achieve ends in future years.
12. Fails to reflect anticipated changes in employee compensation including inflationary adjustments, step increases, performance increases and benefits.
13. Fails to comply with state and federal law.
14. Fails to provide projections, communication and understanding of reserve balances on a generally accepted accounting principle (GAAP) and budgetary basis.
15. Fails to maintain a four percent unallocated general fund balance reserve on a budgetary basis on June 30, 2008.
16. Fails to provide opportunity for board of education understanding, direction and decision regarding any spend down of general fund balance on a generally accepted accounting principle (GAAP) basis.

Monitoring Report Indicators:

List all documents received by Board of Education within reporting period; report on data collected, processes used, actions taken, check alignment of District policies and procedures with Board policy and expectations and actions, analysis of data/situation, current and/or ongoing programs demonstrating movement toward the executive limitation.

LEGAL REFS.:

C.R.S. 22-7-205 and 207 (school level accountability committee recommendations)

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C.R.S. 22-44-101 through 116 (School District Budget Law of 1964)

C.R.S. 29-1-103 (3) (budget to reflect lease-purchase payment obligations)

Colo. Const. Art. X, Section 20 (Taxpayer's Bill of Rights, or TABOR)

Jefferson County School District R-1
Jefferson County, Colorado

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-031/2

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Board Policy Revision – Executive Limitation policy (EL-11),
Accomplishment Reporting to the Public

ACTION

PERTINENT FACTS:

1. The Board of Education has requested to review executive limitation Board policies on a regular, scheduled basis with the corresponding monitoring report of that executive limitation policy. Board Governance Process policy, GP-6, Annual Work Plan, provides a schedule for regular review of monitoring reports and Board policies.
2. On January 25, 2007, Board policy EL-11, Accomplishment Reporting to the Public, was brought forward to give the Board an opportunity to make any changes to the policy it deemed necessary.
3. No revisions were brought forward.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves no revision of Board executive limitation policy EL-11, Accomplishment Reporting to the Public.

ORIGINATOR:

Helen Neal 

DATE:

February 20, 2007

APPROVED:

Cynthia Stevenson 

Policy Executive Limitations (EL-11)

ACCOMPLISHMENT REPORTING TO THE PUBLIC

Adopted: June 15, 2000
Revised: April 1, 2004
Monitoring Method: Internal
Monitoring Frequency: Annual – January

The superintendent shall not fail to prepare an Annual Progress Report to the public. The Annual Report should reflect the overall attainment of the Ends Policies of the Board of Education by presenting the data on student achievement.

Accordingly, the superintendent may not fail to include the following in the Annual Report, in a language understood by patrons, as reviewed by the Strategic Planning and Advisory Council:

1. Student achievement data from the Colorado Student Assessment Program with comparisons between genders and among racial groups. Data shall include comparisons with the State of Colorado.
2. Student achievement data from available embedded assessments and other assessments required by the district.
3. All information that is required to be in the Annual Report by the State of Colorado.
4. Student achievement data from the college entrance exams and advanced placement exams.
5. The status of all schools related to accreditation, adequate yearly progress, and the State Accountability Reports.
6. An overall presentation of the revenues and expenditures of the district.
7. A summary of community involvement including the Strategic Planning and Advisory Council.

Monitoring Report Indicators:

List all documents received by Board of Education within reporting period; report on data collected, processes used, actions taken, analysis of data/situation, current and/or ongoing programs demonstrating movement toward the executive limitation (including Annual Report data).

LEGAL REFS.:

- C.R.S. 22-7-104 through 107 (district accountability programs)
- C.R.S. 22-7-205 (district improvement plans)
- C.R.S. 22-7-207 (school-level committee recommendations)
- C.R.S. 22-11-101 et seq. (state accreditation)

6.d.

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-002/2

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Employment (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. One (1) licensed position has been offered.
3. Nineteen (19) classified positions have been offered.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the employment of personnel as outlined above and in the background of the agenda.

ORIGINATOR:

Amy Weber *AW*

DATE: February 20, 2007

Lorie B. Gillis *LBG*

APPROVED:

Cynthia Stevenson *CS*

2. Licensed Employee

Temporary One Licensed Teacher

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>
Senner	Jaye	Teacher, PC/EH	Bear Creek Elementary	01/08/2007

3. Classified Employees

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>
Colburn	Michael	Electrician - Journey	Facilities Maintenance	02/05/2007
Devine	Danielle	Para-Educator	Miller Special	01/22/2007
Forto	Aldin	Part-Time Custodian	Custodial Services	01/19/2007
Fox	Sean	Bus Driver	West Transportation	01/22/2007
Haro	Eunice	Bus Driver Assistant	Central Transportation	01/22/2007
Hershey	Lisa	Billing Specialist	Facilities Management	01/22/2007
Lemke	Justin	Custodian	Custodial Services	01/16/2007
Mares	Joseph	Bus Driver	Central Transportation	02/05/2007
Otterstein	Kimberly	Food Service Worker	Food and Nutrition Services	01/22/2007
Pan	Li-Yun	Food Service Worker	Food and Nutrition Services	01/29/2007
Perry	Lauren	Bus Driver	Central Transportation	01/29/2007
Peters	Yvonne	Para-Educator	Deer Creek Middle	11/27/2006
Rappold	Kyle	Bus Driver	Central Transportation	02/05/2007
Ratliff	Larry	Bus Driver	South Transportation	01/29/2007
Richards	Carl	Part-Time Custodian	Custodial Services	01/08/2007
Rimmey	Adam	Part-Time Custodian	Custodial Services	01/16/2007
Romero	Walter	Technician - School Site	IT Field Support	01/16/2007
Shively	Marianne	Technician - School Site	IT Field Support	01/16/2007
Solimando	Rebecca	Food Service Worker	Food and Nutrition Services	01/16/2007

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-008/2

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Resignations/Terminations (EL3)

ACTION

PERTINENT FACTS:

1. In accordance with Board Policy EL3, Staff Treatment, the following is being presented to the Board of Education for approval.
2. One (1) administrative resignation has been received.
3. Eight (8) licensed resignations have been received.
4. One (1) licensed termination has been received.
5. Sixteen (16) classified resignations have been received.
6. Two (2) administrative leave resignation have been received.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education approves the resignations/terminations of personnel as outlined above and in the background of the agenda.

ORIGINATOR: Amy Weber

AW

DATE: February 20, 2007

Lorie B. Gillis

LBG

APPROVED:

Cynthia Stevenson

CS

2. Administrative Resignation

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Mahon	Casey	Manager	Communication Services	02/24/2007	Personal

3. Licensed Resignations

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Adkins	Rebecca	Teacher, Elementary	Parmalee Elementary	02/02/2007	Personal
Connors	Robert	Teacher, Secondary	Lakewood Senior	01/17/2007	Personal
Hertel	Brannon	Teacher, Secondary	Bear Creek Senior	02/22/2007	Personal
Kurtz	Janice	Counselor	Conifer Senior	01/31/2007	Retirement
Levin	Stanton	Teacher, SIED	Wheat Ridge Middle	01/31/2007	Personal
Oscar	Jennifer	Teacher, Secondary	Moore Middle	09/01/2006	Personal
Plata	Tracey	Teacher, PC/EH	Dunstan Middle	12/21/2006	Personal
Stetler	Shelley	Teacher, Elementary	Mount Carbon Elementary	01/31/2007	Other Position

4. Licensed Termination

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Bauer	Katie	Teacher, Secondary	Bear Creek Senior	01/16/2007	Failure to Return

5. Classified Resignations

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Chamberlin	Shelly	Para-Educator	Standley Lake Senior	01/26/2007	Personal
Daniels	Elijah	Bus Driver	Central Transportation	01/31/2007	Personal
Einspahr	Jack	Bus Driver	North Transportation	01/01/2007	Retirement
Fortis	Natacha	Para-Educator	Jeffco Open Secondary	02/06/2007	Personal
Haykus	Carol	Dispatcher	Safety and Security	02/28/2007	Retirement
Johnson	Tamara	Para-Educator	Miller Special	02/08/2007	Other Position
Merkel	Brooke	Para-Educator	Jefferson Senior	10/30/2006	Other Position
Nagel	Charlotte	Part-Time Custodian	Custodial Services	01/10/2007	Personal
Rasmussen	Bryson	Part-Time Custodian	Custodial Services	01/29/2007	Personal
Rone	Esther	Bus Driver	Central Transportation	02/01/2007	Retirement
Rumph	Benjamin	Bus Driver	North Transportation	02/14/2007	Personal
Scholz	Carl	Custodian	Custodial Services	02/02/2007	Personal
Sheets	Charles	Part-Time Custodian	Custodial Services	02/09/2007	Other Position
Smith	Kathleen	Para-Educator	Pleasant View Elementary	01/08/2007	Other Position
Vigil	Andy	Custodian	Custodial Services	01/22/2007	Personal
Wagner	Melissa	Para-Educator	Alameda Senior	02/15/2007	Personal

6. Administrative Leave Resignations

<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>	<u>Reason</u>
Lanford	Sean	Patrol Officer	Safety and Security	01/11/2007	Personal
Thompson	Raymond	Teacher, Secondary	Arvada West Senior	02/01/2007	Personal

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-078

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Supplemental Funds – AWARD (EL-7)

INFORMATION

PERTINENT FACTS:

In accordance with Policy EL-7, the administration will bring grants to the Board for approval when:

- A. Large amounts of funds are coming to the District (i.e., Title I, VI, etc.)
- B. Obligations are long term (i.e., funding for multiple years, or the District is asked to continue the program after funding ends), or
- C. Grants are for a dollar amount over \$10,000.

1. This grant falls under Items B and C.
2. The Board is hereby notified that the District's Social Studies Department has received \$34,000 as a subgrantee from the U.S. Department of Education's grant to the Center for Civic Education. This is the 8th year of a continuing grant that the Board originally approved on October 28, 1999. (BA-99-396) This program aligns with Strategic Plan Objectives 3, which ensures all students and instructional personnel use curricula, assessments, and the tools of technology aligned with academic content standards.
3. Jefferson County is one of several sites invited to participate in the 8th year of the School Violence Prevention Demonstration Project. The project is administered by the Center for Education. The aim of the project is to look at the effect of strong civic education using effective materials and instructional strategies in prevention of school violence. The project intends to increase respect for authority, decrease social isolation, and increase respect for the ideas of others. Teachers participating in the project will receive in-service training and classroom materials.
4. The effectiveness of this program will be measured by in-service evaluations and formal evaluations conducted by the Center for Civic Education. The formal evaluations will include student pre and post tests, teacher and student interviews.
5. Brian Loney, Social Studies coordinator, will serve as the project manager.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education is informed of the continuation of this multi-year grant project.

ORIGINATORS: Cindy Hernandez *CH*
Debbie Backus *DB*

DATE: February 9, 2007

APPROVED: Cynthia Stevenson *CS*

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-081

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Supplemental Funds – AWARD (EL-7)

INFORMATION

PERTINENT FACTS:

In accordance with Policy EL-7, the Administration will bring grants to the Board for approval when:

- A. Large amounts of funds are coming to the District (i.e., Title I, VI, etc.)
 - B. Obligations are long term (i.e., funding for multiple years, or the District is asked to continue the program after funding ends), or
 - C. Grants are for a dollar amount over \$10,000.
1. This item falls under Items A and C.
 2. Compass Montessori – Golden Campus received \$54,637.50 from the State of Colorado Department of Local Affairs (DOLA). This project aligns with Strategic Plan Objective #7, which ensures all students and staff members have safe, respectful, and orderly school environments that increase student achievement.
 3. This grant is part of DOLA's Waste Tire Recycling Incentive Reimbursement Program. Compass will use the funds to install a poured-in-place surface for their elementary playground. The surface is made from approximately 4,800 recycled waste tires.
 4. Compass Montessori-Golden agrees to use the awarded funds in accordance with the Project Purpose and Scope of Work set forth in the application.
 5. Katy Myers, head of Compass Montessori-Golden, will manage the project.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education is informed of the \$54,637.50 awarded to Compass Montessori - Golden from the Colorado Department of Local Affairs.

ORIGINATORS: Cindy Hernandez DATE: February 14, 2007
Debbie Backus *DB*

APPROVED: Cynthia Stevenson *CMS*

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda

CONTROL NUMBER: BA-07-080

BOARD MEETING: Thursday, March 1, 2007

SUBJECT: Award of Contract – Encore
(*EL-13, Instructional Program; EL-8, Asset Protection*)

ACTION

PERTINENT FACTS

1. Executive limitation policy 13, Instructional Program, provides that students with special needs receive services, instruction and assessments consistent with district standards. In accordance with Board executive limitation policy 8, Asset Protection, the Board of Education approves contracts in excess of \$250,000.
2. Exceptional Student Services is currently using the Inform system for managing student Individualized Education Plans (IEPs). This system does not meet the necessary needs and requirements.
3. As a member of the Cooperative Educational Purchasing Council (CEPC), Jeffco schools reviewed the Request for Proposal from the CEPC that was awarded to Spectrum K-12. Administrative staff evaluated IEP software from ten vendors. Based on their product's performance during demonstrations, the finalist list was reduced to two vendors: Encore and Infinite Campus software. Visits to customers of Campus and Encore provided enough information to make the ultimate selection of Encore. Pricing product functionality, product flexibility, product ease of use, vendor reputation and product reputation are among the many criteria evaluated.
4. Implementation of Encore to replace Inform will provide the following benefits: compliance to District/State/Federal regulations, automate manual processes and reduce labor-intensive processes, automate the retrieval of IEP information for State/Federal reporting in keeping with new regulations as they are required, reduce the amount of time and effort spent with the tool and provide more focused time on the student.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education authorizes administrative staff to negotiate and enter into a contract with Spectrum K-12, provider of Encore software, for a period of one year with the option to renew for four additional one year terms. The estimated contract amount shall not exceed \$727,000 for the 2007-2008 school year. Anticipated cost for hardware to support this system is \$111,400.

ORIGINATOR: Ruth Stern

Debbie Backus

DATE: February 20, 2007

APPROVED: Cynthia Stevenson

BOARD OF EDUCATION AGENDA ITEM
Ends Development and Monitoring Agenda

CONTROL NUMBER: BA-07-085

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Budgeting for Results Measurable Results Update
Ends 1, All Children are Prepared for a Successful Future

ACTION

PERTINENT FACTS:

1. In the 2006-2007 budget development process, the Board of Education began a new process, Budgeting for Results, so that funding is more directly tied to student achievement.
2. A component of the Budgeting for Results process is the funding of proposals through a \$3 million Strategic Investment Fund and targeted general fund dollars. Measurable results are required to be reported to the Board of Education on each funded proposal throughout the 2006-2007 school year to determine how proposals are increasing student achievement.
3. The Board of Education approved 15 proposals for funding for the 2006-2007 school year and have received results data through December 2006. Results will continue to be reported in March and June 2007.
4. The 15 proposals are: proposals funded are: Pre-Kindergarten and Grade 1; Eiber Bilingual Kindergarten; English as a Second Language Middle School Teachers; Middle School Instructional Coaches; Athletic Transportation; Additional Vocational Education and Alternative Programs; Internet Speed/Bandwidth Expansion; Jefferson Area 7-12 Reform; Equalize Technology; Alameda Area Literacy Plan; Progress Monitoring Instruction/Intervention and Assessment (I²(a)) pilot; Human Resources Re-Engineering; Safety Planning; Senior High Staffing; Maintenance Staffing.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education discusses the results to-date of the 2006-2007 funded proposals.

ORIGINATOR:

Helen Neal 

DATE:

February 21, 2007

APPROVED:

Cynthia Stevenson 

8.a.

BOARD OF EDUCATION AGENDA ITEM
Discussion Agenda

CONTROL NUMBER: BA-07-082

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Madison High School Resolution Deadlines
EL-19, Charter Schools Application and Monitoring

ACTION

PERTINENT FACTS:

1. On April 27, 2006 the Board of Education approved a resolution conditionally approving the charter application of Madison High School to open in the 2006-07 school year.
2. At the request of Madison High School, on June 1, 2006, the Board of Education approved a resolution to extend the proposed opening of Madison High School to the 2007-08 school year due to their stated inability to open the school by August, 2006.
3. In both the April 27, 2006 and the June 1, 2006 resolutions, the Board of Education established timelines for the accomplishment of tasks necessary to open the school with specified dates for the completion of each task. Approval of the application and opening of the school is contingent on satisfaction of the terms and conditions set forth in the resolutions.
4. Madison High School has missed several deadlines and has not submitted any information regarding student enrollment, as required in the June 1, 2006 resolution.

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education decides whether or not to amend the June 1, 2006 resolution as requested by Madison High School.

ORIGINATORS: John Peery 

DATE: February 21, 2007

APPROVED: Cynthia Stevenson 

BOARD OF EDUCATION AGENDA ITEM
Consent Agenda
WALK ON

CONTROL NUMBER: BA-07-087

BOARD MEETING OF: Thursday, March 1, 2007

SUBJECT: Resolution Adopting Trade Names *EL-8*


ACTION

PERTINENT FACTS:

1. For the past several months, district staff has encountered difficulties when processing bulk mailings that use the Jeffco logo.
2. To ensure bulk, regular and special mailings are not delayed and are timely delivered, district legal counsel recommends the Board of Education adopts a resolution formalizing the use of alternative names.
3. Legal counsel proposes that the district may be known by, may conduct its operations under, and may use the following alternative names to refer to or identify the district in all official district materials and correspondence, mailings, events and activities:
 - Jefferson County School District R-1
 - Jefferson County School District, R-1
 - Jefferson County School District
 - Jefferson County Public Schools
 - Jefferson County Schools
 - Jefferson County R-1
 - Jeffco Public Schools
 - Jeffco Schools

SUPERINTENDENT'S RECOMMENDATION:

That the Board of Education adopts the resolution identifying alternative names of the district to be used when necessary by district staff.

ORIGINATORS: Patrick Hickey 

DATE: February 27, 2007

APPROVED: Cynthia Stevenson 

Jefferson County School District No. R-1
Resolution Adopting Official Alternative Names

WHEREAS, the Board of Education (“Board”) of Jefferson County School District No. R-1 (“District”) has the duty under C.R.S. § 22-32-109(1)(b) to adopt policies and to proscribe rules and regulations necessary and proper for the efficient administration of the District; and

WHEREAS, the District has been known as and has generated goodwill and identity recognition under the alternative names or “trade names” listed below; and

WHEREAS, no other person, business, or entity in the State of Colorado currently identifies itself using the alternative names listed below; and

WHEREAS, the Board has the power to adopt alternative names for the District for any purpose authorized by law, and the Board’s desire to adopt the alternative names listed below is not motivated by any unauthorized purpose.

NOW THEREFORE, BE IT RESOLVED:

1. The following names are hereby adopted as alternative names for the District:

- Jefferson County School District R-1
- Jefferson County School District, R-1
- Jefferson County School District
- Jefferson County Public Schools
- Jefferson County Schools
- Jefferson County R-1
- Jeffco Public Schools
- Jeffco Schools

2. The District may be known by, may conduct its operations under, and may use these alternative names to refer to or identify the District in all official District materials and correspondence, mailings, events, and activities.

3. District staff are directed to advise relevant parties of the Board’s adoption of this resolution.

Adopted this 1st day of March, 2007.

Jefferson County School District No. R-1

By: _____
Jane Barnes, President
Board of Education

Attest

By: _____
Scott D. Benefield, Secretary
Board of Education