



*Building Bright Futures*

## OFFICIAL MINUTES

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### SPECIAL MEETING BOARD OF EDUCATION

August 8, 2016  
Carriage House, Boettcher Mansion  
900 Colorado Rd. Golden CO

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

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## 1. Preliminary

### 1.01 Location: Carriage House/Boettcher Mansion

### 1.02 Call to Order: 9:00 a.m.

The study session retreat was called to order at 9:01 a.m. by Ron Mitchell, President of the Board of Education, in the Carriage House, Boettcher Mansion, 900 Colorow Rd., Golden, Colorado, Monday, August 8, 2016. A break was taken from 10:29 a.m. to 10:45 a.m.

### 1.03 Roll Call

Roll call indicated the Board was present in its entirety – Ron Mitchell, President; Ali Lasell, First Vice President; Susan Harmon, Second Vice President; Brad Rupert, Treasurer; and, Amanda Steven, Secretary. Dan McMinimee, superintendent, represented the administration.

## 2. Public Agenda

### 2.01 Measurement of Board Ends

**PURPOSE:** For the Board of Education to determine measurements for the recently updated Ends policies.

**DISCUSSION:** Staff provided information on how Board members could gauge the district on meeting the new Board Ends (goals) policies aligned with the Jeffco 2020 Vision strategic plan and the district's Unified Improvement Plan (DUIP). Board members discussed with staff how academic measures (i.e., DUIP targets of CMAS, PARCC and MAP; evaluations, perceptual surveys such as Make Your Voice Heard student survey) and process measures (i.e., school accreditation process; pilots in schools) will be presented to the Board to ensure members discuss evidence on progress in schools. Two comparison districts were identified from Nevada and Maryland for coming year purposes related to PARCC and MAP data.

**CONCLUSION:** Board members requested information on each of the three Ends policies: presentations from schools with student engagement in accomplishments, including information on discipline, restorative justice, absenteeism, connections to adults, qualitative

narrative examples, pathways, partnerships, rewards systems, leadership, evaluation processes, support for collaboration and successful measurements for diverse learners, and achievement director insights on school communities.

## 2.02 Annual Work Plan for 2016/2017

**PURPOSE:** For the Board of Education to review its annual work plan and make revisions as needed.

**DISCUSSION:** Board members discussed meeting dates and topics of discussion. Communications proposals and neutral election communications were reviewed.

**CONCLUSIONS:** Revisions to the Board's annual work calendar were agreed upon: 1) change the February 23 study session to February 16; (2) start study session meetings at 5 p.m. instead of 5:30 p.m. (regular meetings will begin at 6 p.m.); (3) focus Board Reports on board committee assignments/work; (4) receive presentations from students, and on topics of charter process, community schools, and school resource allocation (SBB).

Communication proposals for "Now Boarding" community meetings and articles in district publications were agreed to be organizationally driven communication (speak as one board not individual board members; all five board members agree to article topic). Community forums will have a strategic purpose.

## 2.03 Board Committee Assignments

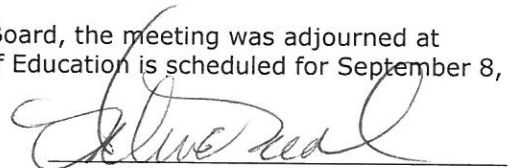
**PURPOSE:** For Board members to determine representation by board member on community committees requesting Board of Education involvement.

**DISCUSSION:** Board members reviewed committees assigned to each member for Board Reports at regular meetings.

**CONCLUSION:** Ms. Harmon will attend Special Education Advisory Committee (SEAC); Ms. Lasell will attend District Accountability Committee (DAC); Ms. Stevens/Mr. Mitchell are interested in Jeffco PTA; Mr. Rupert attends the Audit Committee of the Financial Oversight Committee; Mr. Mitchell will attend the national Federal Relations Network through CASB. Dates for the 1338 Council and Student Voices will be shared with Board members.

## 3. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:10 p.m. The next regular meeting of the Board of Education is scheduled for September 8, 2016.

  
Helen Neal, Recording Secretary

Approved and entered in the proceedings of the district on September 8, 2016.

  
Secretary of the Board of Education

  
President of the Board of Education