

Jeffco Schools District Accountability Committee September 11, 2018 Minutes

Present:

Lorri Avery, Jeff Baucum, Susan Chapla, Joan Chavez-Lee, Alex Dorotik, Jim Earley, Carsten Engebretsen, Jill Fellman, Caitlin Fitzpatrick, Mary Jo Gentleman, Deb Guiducci, Hi Howard, Evie Hudak, Dave Johnson, Susan Lopez, Nancy McCannless, Wendy McCord, Tim Mills, Geneva Moore, Helen Neal, Karen Quanbeck, Mercedes Ramos, Brent Resler, Ben Robertson, Maddy Ruddy, Kristopher Schuh, Stephanie Schooley, Jackie Seibel, Mark Stutz, Sally Kate Tinch, Katie Van Guilder, Dave Wells

Absent:

Tom Dougherty, Molly Given, Charlotte Franson (resigned), Nancy Hardesty, Margaret Lessenger, Jill Mark, Melissa Martini, Rubin Rodriguez, Lisa Vega-Fields

Guests: Tracie Apel, Tom McDermott, Tim McMillen, Tammy Schiff

Agenda:

- Welcome, Approval of Agenda and Minutes – Jim Earley, Sally Kate Tinch
- DAC Roles and Responsibilities/Updates – Jim Earley
- Strategic Plan Connection to DAC – Tom McDermott
- Subcommittee Reports/Breakouts – Jim Earley, Carsten Engebretsen, Deb Guiducci, Dave Johnson, Sally Kate Tinch
- Fall DAC/SAC Update – Carsten Engebretsen
- Articulation Representative Roles/Responsibilities – Jim Earley, Sally Kate Tinch

Decisions (current):

1. Minutes of May 8, 2018 were approved by unanimous consent.
2. The agenda was approved as presented by unanimous consent.
3. DAC members determined their subcommittee participation. Subcommittee meeting dates are posted online on the DAC webpage.
4. Wendy McCord volunteered for secretarial duties of the DAC.
5. After a motion and second, DAC adjourned by unanimous consent at 7:01 p.m.

Action Items (future):

- The FSCP subcommittee will work with DAC members and staff to coordinate the Fall event on September 25.
- Articulation, option and charter representatives will collect their SAC contacts in the September 25 breakout sessions.
- October agenda will include review of the budget survey.

Notes:

- Info/ Action **Welcome, Approval of Agenda and Minutes – Jim Earley** welcomed a quorum of the DAC. DAC members approved the May 2018 minutes and approved the agenda as presented.
- Info **DAC Roles and Responsibilities – Jim Earley** reviewed why all these good volunteers are involved: legal requirements and community focused support for district work ([presentation](#)). Covered in his presentation was information on the DAC relationship with School Accountability Committees (SACs), the six subcommittees, DAC work schedule including process roadmaps for the budget and district unified improvement plan, articulation area representative roles, code of conduct and member expectations.
- Info **Strategic Plan Connection to DAC – Tom McDermott** introduced himself and provided information ([presentation](#), scroll past first presentation) on the Jeffco Generations vision, supporting uniquely human skills development for the future success of Jeffco graduates and monitored through strategies outlined in the strategic plan. He covered goals that have been set against neighboring districts' achievement, indicators chosen to close achievement gaps, and the 26 elements (tactics) with goals monitored by the Board of Education. His goal with strategic planning is to accelerate the partnership between DAC and staff to align the district's work to increase student achievement.
- Info/ Action **Subcommittee Reports/Breakouts – Jim Earley** introduced the DAC subcommittee leads: **Deb Guiducci** and co-chair **Margaret Lessenger/DUIP**, **Sally Kate Tinch** with co-chair **Dave Wells/Charter Review**, **Carsten Engebretsen/Family School Community Partnership**, **Dave Johnson/Budget**, and Jim Earley covered the **Documents and Processes** and the **Articulation Areas** for **Melissa Martini**. Each lead gave a brief description of the subcommittee's work and timelines. DAC members signed up for at least one subcommittee. Meeting dates are posted online on the DAC webpage.

- Info **Fall DAC/SAC Event Update – Carsten Engebretsen** outlined the final agenda for the September 25 Fall DAC/SAC Event at Alameda Jr./Sr. High School. The first hour is set as training for those individuals and principals new to SAC work, followed by a break for refreshments then the large group information sharing beginning at 6 pm. Breakout sessions with Board members and their articulation areas will take place before a wrap-up in the auditorium. DAC members are expected for the 6 pm start and welcome to the 5 pm session.
- Action **Adjournment** – adjourned at 7:20 p.m.
- Info **Articulation Representative Roles/Responsibilities – Jim Earley and Sally Kate Tinch** met with articulation area representatives, including option and charter representatives, to review communication expectations, 9/25 DAC/SAC opportunities and methods of support for school accountability committees through the DAC.