



# guidance and protocols for in-person learning

Updated: April 5, 2021

Jeffco Public Schools is providing the most updated guidance and protocols for the 2020-21 expansion of in-person learning in this document for families and staff. This includes protocols around virus mitigation strategies, in-person meetings, transportation, athletics, and much more. The guidance shared below is in alignment with guidance from our public health partners.

## Information Sections:

[Guidance for Students](#)

[Guidance for School Staff](#)

[Important Protocols](#)

[Guidance for Central Staff](#)

[Additional References](#)

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## **GUIDANCE FOR STUDENTS**

### **Elementary: Grades PK-5**

No change to the elementary learning model or virus mitigation strategies

- Students will continue wearing masks
- Students will continue symptom screening when entering the building
- Students will wash their hands frequently
- Cohorting will continue to be utilized in all elementary schools
- All students currently in a 100% Remote model will remain 100% Remote, unless an alternative request is made to the school and the school can accommodate the request

### **Secondary: Grades 6-12**

Students attend in-person learning weekly Monday – Thursday (Friday is an asynchronous day).

- The Hybrid option will end and all students currently scheduled in the Hybrid model will be scheduled as 100% in-person learning Monday through Thursday, unless an alternative request is made to the school
- All students must wear masks
- Frequent handwashing will continue to be encouraged
- 3 feet of social distancing (where possible) according to newest guidelines
  - [MDPH guidance](#)
- Symptom screening will continue at building entrances
- Seating charts for all classrooms and timely attendance is required
- All students currently in a 100% Remote model will remain 100% Remote, unless an alternative request is made to the school and the school can accommodate the request

*Charter school families should check with their school about their plans for in-person learning.*

## GUIDANCE FOR SCHOOL STAFF ALL GRADES

- Masks required (unless alone in an enclosed/private office – four walls and a door)
- Maintain 6 feet of social distancing with all other adults
- Avoid congregating with others
- Meetings and Professional Development will continue to be held remotely
  - If an in-person meeting is absolutely necessary for the facilitation of in-person student learning, then no more than 15 people can gather (assuming 6 feet of social distancing can be maintained and masks are worn at all times).

## IMPORTANT OPERATIONAL PROTOCOLS

<b>ATHLETICS &amp; ACTIVITIES</b>	<ul style="list-style-type: none"> <li>● Capacity Restrictions for each JCPH Level (<a href="#">capacity restrictions updated (3.12).pdf</a>).</li> <li>● All athletics require the use of masks (aligned with <a href="#">JCPH's Public Health Order 20-008</a>). <a href="#">Additional explanation for this mask requirement</a>.</li> <li>● Athletics follow guidance from <a href="#">CHSAA</a>.</li> <li>● Local public health guidelines supersede CDPHE/CHSAA guidance.</li> <li>● <a href="#">Activities must follow guidance aligned with the county's level (currently Level Blue)</a></li> </ul>
<b>BATHROOMS</b>	<ul style="list-style-type: none"> <li>● Bathrooms may be at full capacity.</li> </ul>
<b>BUILDING &amp; FIELD USAGE</b>	<ul style="list-style-type: none"> <li>● No change in operational guidelines. Principals will work with district facilities for approval of field and building use.</li> </ul>
<b>FAMILY CHOICE FOR CHANGING LEARNING ENVIRONMENTS</b>	<ul style="list-style-type: none"> <li>● Families requesting a change for their student - from In-Person learning to Remote Learning - should contact their schools and they will try to accommodate the request.</li> <li>● For families requesting a change for their student from Remote Learning to In-Person learning, decisions will be made by the school and will be dependent on space availability, programming and resources, class size, etc.</li> <li>● Schools will work equitably to meet alternative requests, but will be bound by schedules, class sizes, and resources.</li> </ul>
<b>CLEANINGS / 24-HOUR CLOSURES</b>	<ul style="list-style-type: none"> <li>● School closures for cleaning are no longer necessary per updated guidelines. Please see page 3 of updated March 2021 <a href="#">Cleaning Guidance</a>.</li> <li>● Spraying down areas will continue after students leave.</li> </ul>
<b>FIELD TRIPS &amp; OVERNIGHT TRIPS</b>	<ul style="list-style-type: none"> <li>● Field trips and overnight trips are not permitted.</li> <li>● Rare exceptions can be considered with approval from Health Services, community superintendent, and district leadership.</li> </ul>
<b>LUNCH</b>	<ul style="list-style-type: none"> <li>● Schools are encouraged to conduct lunch outside when possible.</li> <li>● May utilize lunch rooms, (175 people or 50% capacity – whichever is lower) gyms, auditoriums, classrooms, large halls.</li> <li>● Lunch rooms &amp; classrooms must have a seating chart.</li> <li>● Grab-N-Go Meals – bring lunches to students, if possible.</li> </ul>

	<ul style="list-style-type: none"> <li>• Food and Nutrition Services working on hiring more lunch personnel.</li> <li>• If a positive case is determined from a lunch room contact, will quarantine individuals within 12 feet of the positive case.</li> <li>• No seating chart will result in an entire room quarantine.</li> </ul>
<a href="#"><u>QUARANTINE PROCESS UPDATED MARCH 2021</u></a>	<ul style="list-style-type: none"> <li>• Beginning March 15, letters for quarantining will reflect 10 days.</li> <li>• If parent/staff requests the shorter quarantine period, the district will honor it. The guidelines are as follows: <ul style="list-style-type: none"> <li>○ Tested on day 5 or later post-exposure</li> <li>○ Results are negative and individual asymptomatic</li> <li>○ Completed 7 days of quarantine</li> <li>○ Parents provide a result to the school and then can return to normal activity, including school on that day</li> <li>○ Athletes must complete the Return to Play (RTP) guidance through their athletic trainer for 5 days before competing</li> </ul> </li> </ul>
<b>SCHOOL EVENTS (PTA MEETINGS, BAKE SALES, ETC.)</b>	<ul style="list-style-type: none"> <li>• Events will continue to be conducted remotely.</li> <li>• If remote is not possible, rare exceptions can be considered with approval from Health Services, community superintendents, and district leadership. <ul style="list-style-type: none"> <li>○ Exception plans must include: <ul style="list-style-type: none"> <li>■ Universal Masks</li> <li>■ 6 feet of social distancing</li> </ul> </li> </ul> </li> </ul>
<b>SOCIAL DISTANCING (GRADES 6-12)/TRAFFIC FLOW/LOCKERS</b>	<ul style="list-style-type: none"> <li>• 3 feet when possible with masks</li> <li>• 12 feet without masks (ex. lunch)</li> <li>• Schools should maintain current one-way traffic flows as much as possible</li> <li>• Lockers will continue to not be available for use</li> </ul>
<b>STAFF VACCINATION &amp; QUARANTINE</b>	<ul style="list-style-type: none"> <li>• Staff will still be subject to quarantine up to two weeks (14 days) after the second dose of the vaccine.</li> <li>• After the 14-day period, staff will not need to quarantine.</li> </ul>
<b>STUDENTS &amp; VACCINATIONS</b>	<ul style="list-style-type: none"> <li>• Per JCPH, vaccinations are expected to be available early spring/summer for older students ages 16-18.</li> </ul>
<b>TEMPERATURE SCREENINGS</b>	<ul style="list-style-type: none"> <li>• Temperature screenings will continue and be documented.</li> </ul>
<b>TRANSPORTATION /BUSING</b>	<ul style="list-style-type: none"> <li>• Transportation capacity has been increased to allow up to 50 students per bus; 2 students per seat.</li> </ul>
<b>VISITORS / VOLUNTEERS</b>	<ul style="list-style-type: none"> <li>• No volunteers, visitors, or non-employees should access the building during the school day.</li> </ul>
<b>WARREN TECH (GRADES 11-12)</b>	<ul style="list-style-type: none"> <li>• Warren Tech is working on new guidelines and will continue to communicate with schools. This may require making adjustments to student schedules, as well as an asynchronous schedule for school classes.</li> </ul>

## **GUIDANCE FOR CENTRAL STAFF**

**Central Staff** (Ed Center, 581 Conference Place, Quail, etc.)

- **CDPHE** Level Blue: [Guidelines and Restrictions](#)
  - Per guidelines, no more than 50% capacity in-person workers within office buildings.
  - In-person staffing will be focused on providing necessary services to meet the needs of in-person learning or other critical functions as determined by the department leader.. Otherwise, utilize remote work.
- Masks required (unless alone in an enclosed office – four walls and a door)
- Meetings and professional development will continue remotely
  - If an in-person meeting is absolutely necessary for the facilitation of in-person student learning, then no more than 15 people can gather (assuming 6 feet of social distancing can be maintained and masks are to be worn at all times).
- Maintain 6 feet of social distancing with colleagues
- Avoid congregating with others
- For more information, see guidance from [CDPHE here](#)

## **ADDITIONAL REFERENCES**

Jeffco Public Schools follows [guidance from the Colorado Department of Public Health and Environment \(CDPHE\) and Jefferson County Public Health \(JCPH\)](#).

Additionally, [The Center For Disease Control \(CDC\) recently provided guidance](#) for individuals who are vaccinated (the majority of Jeffco employees).