

## General Purchasing Office (303) 982-6750

### Betty Standley – Director of Purchasing

Office (303) 982- 6830

Banking and Financial Services  
Insurance/Brokerage Services  
Medical Services  
Professional Services  
Data Governance Contracts  
Purchasing Business Systems & Projects  
PeopleSoft Purchasing Management

### Floy Jeffares - Contract Administrator

Office (303) 982-2146

Purchasing Contracts  
General contract writing  
Contract dispute resolution  
Intergovernmental agreements (IGA)  
Memorandum of Understanding (MOU) for community partnerships

### Vera Kennedy – Manager of General Purchasing

Office (303) 982-6511

IT Enterprise Systems  
IT Special Projects  
IT Professional Services  
Professional Services contracts

### Richard Clark – Purchasing Agent

Office (303) 982-6415

#### Staffing

Athletic Trainers  
Interpreters  
Tutors  
Consultants – Staff Augmentation  
Special Education  
Temporary Staffing

#### IT Hardware and Software

Chromebooks, Windows Client devices, Apple products  
Computer Memory & Network Cards  
Computer Peripherals & Accessories  
Printers/Scanners  
Audio Visual Equipment & Installation  
Classroom Audio & Sound Systems  
SMART boards  
Software (Adobe, Google, LANschool, Solid Works)  
IT Surplus/Recycling

### Michelle Brown – Purchasing Agent

Office (303) 982-6766

Graduation and Prom Contracts  
Curriculum and Instruction Professional Services Contracts  
Curriculum and Instruction Special Projects  
Medicaid funded needs  
Medical & first Aid Supplies

### Christi Kelly – Buyer

Office (303) 982-2277

Art Equipment and Supplies  
Food Service Goods: Food, Equipment & Small Utensils  
Pepsi  
Snack vending machines  
Art & Miscellaneous Paper  
Clay & Glaze  
Home Economic Supplies  
Equipment Instructional Supplies  
Printing  
Copier Supplies  
Office/Business Machines (except Computers & Copiers)  
Office Supplies  
Toner & Cartridges  
Copy Paper Envelopes/Letterhead/Business Cards

### Melissa Lawrence – Buyer

Office (303) 982-6762

Athletics & PE Supplies  
Freight Inbound/Outbound  
Math - Curriculum & Workbooks  
Music Items/ Uniforms/ Instrument Lease Purchases  
School Pictures  
Science - Supplies, Curriculum & Workbooks Student  
Textbooks  
Discounts Book Rebind / Recycle / Surplus  
Diplomas  
Library Books/Supplies/Equipment  
Map/Globes  
Travel/Vehicle Rentals/Charter Buses  
Pre-School Instructional Supplies

### Cailey Zadunayski – Buyer Technician

Office (303) 982- 6750

Cell Phones  
People Soft Support Assistance  
Amazon Business  
Medical & first Aid Supplies

### Richard Ryberg – Purchasing Analyst

Office (303) 982-6877

P-Card System Management  
Purchasing analytics and reporting  
Armored Car Services  
PeopleSoft Support

## Support Services Purchasing Office (303) 982-8282

### Ben Ferrara – Assistant Director of Purchasing Office (303) 982-2240

Aggregate  
Architect & Engineers Prequalification  
Chiller Maintenance  
Closed Loop  
Coal Creek Snow Plowing  
Concrete  
Construction Projects/Bond  
Crack Seal  
Ed Center Service - Snow Plowing and Landscape Maintenance  
Elevator Maintenance  
Emergency Generator Maintenance  
Engineered Wood Fiber Material & Blown-In  
Environmental Services  
Facility Repairs  
Fertilizer Spreading Services  
Fire Systems & Kitchen Hood Inspections  
Grease Trap Pumping  
Hazardous Waste  
Hot Asphalt  
Kiln Inspections  
Land Fill Dump Fee  
Landscape Equipment  
Large Construction Project Prequalification  
Large Loads Environmental Waste  
Lightbulb Disposal  
MSDS Software Management System  
On-Call Emergency  
Open Loop  
Pest Control  
Playground Equipment  
Salt Sand Mix  
Sapphire/FM200 Maintenance & Testing  
SCADA  
School Lab Packs Disposal  
Scrap Metal  
Site Outdoor Signage  
Small Construction Project Prequalification  
Water Heater  
Water Treatment Chemical

### Erika Killion – Purchasing Agent Office (303) 982-2227

Appliances  
Bids For Bond Funded Non-Construction  
Kilns  
Movers  
Office Furniture  
Preschool Furniture  
Storage Containers  
Student Furniture  
Surplus Furniture Disposal  
White Boards

### Barbara Ruley – Purchasing Agent Office (303) 982-6757

#### DEPARTMENTS:

Copy Center  
Custodial  
Electrical Shop  
Fleet  
Print Shop  
Security  
Transportation

#### ADDITIONAL COMMODITIES/SERVICES:

Alarm Monitoring  
Auction Services (except Furniture and Fixtures)  
Bottle Fill Stations  
Bus Security Camera / Recording  
Buses  
Copier Machines  
Custodial Supplies  
Energy Tracking System  
Facilities Warehouse  
GPS / Ridership Tracking  
HVAC Items  
Intergrated Transportation System Bus Routing  
Lift Inspections  
Lighting / Bulbs  
Natural Gas Transport  
On Bus Camera System  
Propylene Glycol  
Security Radios  
Small Engine (Maintenance and Purchase)  
Software Upgrade Testing  
Supplementary Student Transport  
Tire Recapping  
Traffic Paint  
Transmission  
Transportation Batteries  
Trash & Recycling  
Uniforms & Apparel (Including Rentals)  
Vehicles

### Pam Chavez – Buyer Technician II Office (303) 982-8282

Document Shredding  
Mats  
Portable Toilets  
Safes

### Jade Paz – Buyer Technician II Office (303) 982-2231