I. Call to Order
   a. The meeting was called to order at 4:35 by Brett Miller, chief information officer.

II. Introduction and Background
   a. Mr. Miller started the meeting by introducing new committee member Susanne Cornado and asked other members to introduce themselves and state what their background is.
   b. Mr. Miller went on to layout the agenda for the evening and a brief background of how this committee came about. This committee has been in existence for the last four years. In the past it has been focused on Infrastructure and Data Governance. Moving forward we look to focus more on the tactics in the Strategic Plan and how they align with instructional technology and 1:1 initiative.
   c. Minutes will be posted on the website and communication will happen between meetings as needed.

III. EBSCO
   a. MaryBeth Bazzanella, director of educational technology, addressed one of the committee members concern around EBSCO and Cherry Creek. About 18 months ago inappropriate images were noticed being included in EBSCO databases. EBSCO is an organization that combines a professional journal format of subscriptions that schools can subscribe to for information. Jeffco doesn’t currently subscribe to this service with central funds. We do have seven (7) elementary and middle schools that subscribe to print magazines used in their libraries and two (2) High Schools that purchase a few subscriptions from the data base of EBSCO and they are used for classroom research purposes. Jeffco’s policy IJK, covers filtering requirements. Schools that receive EBSCO services also receive additional services to help the school to set filters when in use. Mr. Paschke explained how our filtering service worked and if further question arise please feel free to contact him directly.

IV. 1:1 Devices
   a. Shawn Rhoads, director of ECTS, presented the tactic for 1:1 devices explaining how his team is in charge of the devices, logistics and purchasing. Ms. Bazzanella would then explain how these devices would be used in instruction. The goal of this tactic is to have 100% of the schools
provide a 1:1 device for all students by 2022 in first through twelfth grades. A survey was sent out to all the schools to determine how the schools were using the 1:1 devices. Advantages of bringing this tactic central:
   i. Consistence models through schools and articulations
   ii. Consistence in fee structure
   iii. Common direction regardless of administrative changes in a building
   iv. Volume discounts for purchases
   v. Equity through all schools
b. The Plan at high level:
   i. Four years to implement
   ii. Community engagement
   iii. Resources – digital safety, parent resources
   iv. Deploy grades 1st, 5th, and 9th works to 17,242 devices
c. Grades fifth – twelfth student will get Chromebooks take wherever they go in Jeffco
   i. Refresh every four years (4 years useful life)
   ii. Fully district funded would be $71.99 per student
   iii. Device would be the students to take home and can identify with removable items
   iv. Student would turn back in over the summer
   v. Yearly fee
   vi. Require case or cover
   vii. Working on creating “Geek Squad” to help provide customize pathways for students
   viii. Maintain a central repair spot
   ix. IT will charge the school to replace the device. School will be responsible to charge the family or not
   x. Provide a contract that student is responsible to sign
d. Grades first – fourth will get Chromebook or I-pad
   i. Device will stay with the grade level not the student
   ii. Jeffco will retain the device
   iii. IT will stock additional devices and replace lost or stolen equipment
   iv. Require case or cover
e. Internet access is a problem for some families. While the student may have a device to take home they might not necessarily have the internet to utilize. Possible solutions
   i. Use district sites as internet hubs
   ii. What kind of after school activities or programs can we provide for our students to participate in
   iii. Use busses as internet hubs- park busses where internet access doesn’t exist.
f. A question to the committee was what do we need to do to make you feel comfortable to have this device on your network?
   i. Requirement is access not the device
   ii. Google cloud concerns
g. Advantage to requiring students to using district devices
   i. District licensing for Land school
   ii. Testing / Assessments
   iii. Provides equity of opportunity
   iv. Yearly fee would be assessed equally across all grade levels
   v. Still working through the logistics of devices going home over the summer

V. Technology to Transform Instruction
   a. How can students be good digital citizens
b. How will we measure our success

c. Professional learning for teachers (teachers learning from other teachers to help transform learning)

d. Increasing opportunities for students particularly in robotics, coding, make my space

e. School to School collaborations – Lesson plans – Ways to transform the task from other schools and able to share

f. Partner with our communities and parent digital wellness events - use tools as creators not to be passive how to set limits as a parent

g. How are we insuring students are safe and secure

h. Blogs to showcase teachers doing things right

i. 1000 tools online that have been vetted and we feel comfortable having students use. Each school should be posting on their websites what tools they are using.

VI. Summary

   a. Please send feedback to Mr. Rhoades or Ms. Bazzanella with information you feel would be helpful as we start planning.
   
 b. Presentation on Board Agenda 1:1 Device Tactic (Technology Tactic)
   
 c. Presentation on Board Agenda Technology to Transform Learning

VII. Closing
   
 a. The meeting adjourned at 6:07 pm.